

IAVQCC MINUTES - MAY 15, 2007

Minutes: May 15, 2007

These are official minutes for the first official meeting of Iowa Voices for Quality Child Care.

Location of Meeting: Bob's Your Uncle
2208 N. Dodge Street
Iowa City, IA 52245

Time of Meeting: 6:30 p.m.
Start of Business 6:40 p.m.
Adjournment of Meeting 8:59 p.m.

In Attendance:

Brenda Nelson
Sandy Langenberg
Brenda O'Halloran
Louise Rhode
Mira Sahu

Main purpose for meeting:

Organizational Format:

503C Status-Non-Profit Tax Exempt Organization

Costs

Board of Directors

Co-chairs vs President/Vice President

Secretary and Treasurer having separate duties

Liaison/PR who communicates with other Community entities

Committees

Education/Training

Web site

How we should utilize the web site and costs

Research

Resources

Etc.

(how these committees will operate)

Temporary Co-chairs

Election times

Name of Organization

Locations

Times

Frequency of meetings: monthly and quarterly

Format of the meetings:

Relaxation and breathing

Fun exercise opening

Etc.

How to utilize all members

Who is allowed to join

Registered only?

Non-registered?

Parents?

How spread our name

Support 4Cs

Spring and Fall Conference

All other trainings they have

Mass Mailings

Other County DHS offices

Ideas for future meetings

Expenses

Fees

1st Order

Name of Association:

Iowa Voices for Quality Child Care

Motion made by: Brenda Nelson

Seconded by : Brenda O'Halloran

Vote

Yea	Nay
-----	-----

5	0
---	---

Motion passed unanimously

2nd Order

Adjournment:

Motion made by: Sandy Langenberg

Seconded by : Brenda O'Halloran

Vote:

Yea	Nay
-----	-----

5	0
---	---

Motion passed unanimously, meeting adjourned.

IAVQCC MINUTES - MAY 22, 2007

Minutes for meeting held:

May 22, 2007

Iowa City Public Library

123 S. Linn St

Iowa City , IA 52240

Meeting room B

7:00pm

Meeting Started: 7:00pm

Ended : 8:57pm

Topics: Continued Organization Set up & Summer Fun Ideas

Who Attended:

Kathy Swenka Amanda Swenka Patty Smith

Bridget Abalos Mira Sahu Diana Riahi

Sandy Langenberg Pam Rogers Brenda O'Halloran

Louise Rhode Brenda Nelson

Brenda O'Halloran - brought information pertaining to The Iowa Association for the Education of Young Children By-laws, and how we could use their bylaws as a guide line to write up our own by-laws.

Brenda O'Halloran - Write a letter to Tom Copland, about obtaining a 503C non-profit status. She read his reply to the members in attendance. See red binder for letter.

7:20 - Office Format was motioned and voted on by all that were in attendance they are as follows:

1) Co-Chairs 1- Pass 10 - Yea 0 - Nay

2) Secretary 1 - Pass 10 - Yea 0 - Nay

3) Treasurer 1 - Pass 10 - Yea 0 - Nay

4) Educational Coordinator/ Resource Liaison
1 - Pass 10 - Yea 0 - Nay

5) Internet Service Coordinator

1 - Pass 10 - Yea 0 - Nay

The next order of business was electing Interim Officers(being interim officer does not count as part of a normal term for subsequent elections). This is the vote with all those in attendance:

1) Secretary -

Amanda Swenka 1 - Pass 10 - Yea 0 - Nay

2) Treasurer -

Sandy Langenberg 1 - Pass 10 - Yea 0 - Nay

3) Internet Service Coordinator

Brenda O'Halloran 1 - Pass 10 - Yea 0 - Nay

4) Educational Coordinator/ Resource Liaison

Kathy Swenka 1 - Pass 10 - Yea 0 - Nay

5) Co - Chair -

Brenda Nelson 1 - Pass 10 - Yea 0 - Nay

6) Co - Chair -

Louise Rhode 1 - Pass 10 - Yea 0 - Nay

8:05 Official Business concluded, on to training session , summer fun ideas

IAVQCC MINUTES - JUNE 3, 2007

Iowa Voices for Quality Child Care Minutes or Work Group Meeting
Sunday June 3, 2007

Location: Louise Rhode's
1027 Sandusky Drive
Iowa City, IA 52240

Time 11:00 pm

Email informing everyone that there was going to be a work group meeting on Sunday June 3, this was sent to all those on the "mailing list", on Saturday May 26,th at 10:30 pm.

Agenda: Bylaws

- Purpose
- Elections/voting procedures
- Officer Duties

Official Time Started: 12:38 pm

Adjourned: 5:28 pm

Officers in attendance:

Sandy Langenberg
Louise Rhode
Brenda O'Halloran
Brenda Nelson

1) Discussions:

A) Our ultimate goal:

To have bylaws and handbook that will be used by future officers and members of IAVQCC

B) Possibility for:

- dues
- memberships
- Executive Broad
- elections
- quorum when voting

C) LLC - Limited Liability Cooperation

EIN - Employer Identification Number

2) What was written:

A) Our Purpose

B) Officers Duties for:

- Co Chairs
- Secretary
- Treasury
- Resources/Educational Records Coordinator
- Internet Service Coordinator

3) Next Work Group Meeting

Friday June 15, evening

Saturday June 16, afternoon and evening

IAVQCC MINUTES - JUNE 15, 2007

Minutes for Work Group June 15, 2007

Location:

Louise Rhode
1027 Sandusky Drive
Iowa City, IA 52240
Time: 6:30 pm

Email was sent to all members on mailing list of Thursday
June 14, about the work group meeting

Agenda:

Bylaws
Policy and Procedures
Officer Duties
Dues

Official Time Started: 7:30pm

Adjournment: 9:30pm

Members in attendance:

Patty Smith
Brenda O'Halloran
Louise Rhode
Brenda Nelson

Items discussed

Job description for Resource/Educational Recorder Coordinator

Possible names for Newsletter Columns

Bylaw Blurs

Robert's Rule?

Provider Spot Light

Susan Gray from 4C's will preapproved training certificates, we need to notify her about topics we are going to discuss, she will e-mail us a certificate and we will print/ fill out names and distribute to members.

Send out Thank you notes to:

Susan Gray
Mary Jo Huddleston
Pertaining to help with training certificates
Membership Levels
Guest
Members
Voting Privileges
Dues

Items Written Up
Resource/Education Recorder Coordinator
Membership Levels
Some word changes from "must" to "will"
Changed some section titles

IAVQCC MINUTES - JUNE 16, 2007

Work Group Meeting June 16, 2007

Location: Kathy Swenka
2696 240th Street NW
North Liberty, IA

Time: 2:00 pm

Members in attendance:

Kathy Swenka
Louise Rhode
Brenda O'Halloran
Diana Riahi
Mira Sahu
Brenda Nelson

Agenda: Unfinished business from June 15, 2007

Official Time started: 4:34pm

Adjournment: 6:25pm

Items: discussed:

Send Thank you note to Kathy Swenka for hosting the first quarterly fun meeting "Make it and Take"

Ideas for

Next quarterly fun meeting

Possible web site updates

Newsletter

New colors

NAYEC Conferences in Chicago in November 2007

Marketing

Dues

Election dates

Items written up:

Section 3.3 - Voting Privileges for members and Guests

Structural items

Simple Action items

IaVQCC MINUTES - JUNE 19, 2007

Minutes

General membership meeting
June 19, 2007

Meeting was held at Sandy Langenberg's house, West Branch Iowa.

Called to Order @ 7:16 by Louise Rhode, Co-chair.

Sign-up sheet was passed around, 8 Members in attendance.

Brenda O'Halloran, Lyn Petersen, Diana Riahi, Louise Rhode,

Brenda Nelson Sandy Langenberg, Patty Smith, Mira Sahu.

Opening Ceremony - getting acquainted with our group's acronym (IaVQCC) with a fun rhyme.

Officer Reports

Secretary was absent.

Brenda O. read the minutes from the May mtg. A few minor changes were made, and then minutes were unanimously approved.

Treasurer report

Sandy has contacted Hills bank regarding opening an account. No charges if we become 'non-profit'.

The Make-it Take-it Special Event brought in \$139.00. Members were told their checks might not be cashed for up to 6 weeks.

Resource / Educational Records Coordinator was absent.

Brenda O. gave a report regarding training certificates.

DHS will accept our trainings if we go through our local CCR&R. The 4C's has agreed to co-sponsor our workshops and special events. If we send them information about our topics and our presenters prior to our meetings the 4C's will issue our training certificates.

Internet Services Coordinator

Brenda O. reported the IaVQCC website now has more information available to us.

Old Business

Brenda O. asked for additional items from providers to put up on the website:

- * Links of favorite websites and a short explanation of what to find at the sites.
- * Provider handbooks or health policy segments from provider handbooks.
- * Lists of resources providers are willing to loan out to other members.

New Business

- 1.) The group voted to join the Board of Directors for the Iowa Family Child Care Association.
 Volunteers: Brenda Nelson as Voting member, Diana Riahi as Alternate member. They will each pay \$25.00 to become an individual member of IFCCA making them eligible to be on the Board of Directors.
 A \$25.00 anonymous donation will cover the fee for our organization to join IFCCA.
 Next IFCCA Board of Directors meeting: Sept.15th, 9:30 a.m., Long Branch Motor Inn, Cedar Rapids.

- 2.) Brainstorm for places to hold our monthly meetings:
 July 17: at Diana Riahi's house in North Liberty.
 Topic: "Creative Home Made Books, Part 2" Presenter: Kathy Swenka
 August 21: at Patty Smith's house in Coralville. (Topic TBA)
 Sept. 18: at Lyn Petersen's house in North Liberty. (Topic TBA)
 Special Event - August 25: 2-7p.m. at Brenda O'Halloran's house in Grinnell.

- 3.) Brainstorm topic ideas for trainings:
 - * Food program / Cooking. - Ask Jan Temple from ISU Extension Office for this training.
 - * Fire Safety in Child Care
 - * How do you fit activities into everyday? - Ask Matt Tapscott, "Teaching Through Routines"
 - * Understanding State Systems: QRS, FDCRS, T.E.A.C.H., etc.
 - * Rachel DeMaris (Science activities for preschoolers)
 - * Stress relief, massage therapist, yoga instructor.
 - * "Winter Gathering " party in Jan.
 - * A 3 part series inspired by the book The Art of Awareness, by Deb Curtis and Margie Carter.

- 4.) Motion made by Brenda Nelson, 2nd by Lyn Petersen to adopt the colors of purple and yellow as the official colors of IaVQCC. Motion passed unanimously.
 Format for official group letterhead and business card stickers were unanimously approved.

- 5.) Handouts: IaVQCC bylaws and IaVQCC Handbook. Members were asked to read the items at home and come prepared next month to help

make suggestions for changes and / or additions.

Training session

"Creative Home Made Books, Part 1" Presenters: Brenda O'Halloran
and Louise Rhode

Sandy Langenberg also contributed book ideas.

Motion to adjourn made by Brenda N., 2nd by Brenda O. Motion passed.
Meeting adjourned at 9:36.

Respectfully submitted,
Louise Rhode

IAVQCC MINUTES - JULY 17, 2007

Minutes for July 17, 2007

Location:

Diana Riahi

50 Coyote Court

North Liberty, IA 52317

The meeting was called to order by Brenda Nelson, at 7:07

There were 14 people present:

Bridget Abalos Lyn Peterson Patty Smith Niki Krebsbach

Louise Rhode Kim Song Sandy Langenberg Diana Riahi

Amanda Swenka Brenda Nelson Pam Rogers Kathy Swenka

Brenda O'Halloran Mira Sahu

July minutes read by Amanda Swenka all were passed with no changes.

- * Some of the unfinished business is:
- * The website
 - o Adding provider profiles
 - o Updating resources
 - o News letter ideas
- * Our winter party
 - o Location options
 - + Lone Star in January
- * Funds to setting up a bank account
- * Motion made and passed to set membership dues of \$25 per year
- * Fiscal Year:
- * September 1 and going through August 31

The new business for the July meeting was:

- * Motion:
 - o Voting for officers,
 - + Nominations by August
 - + Written ballots by September
 - o Officers will prepare written ballots with eligible nominees to be handed out.
 - + Absentee ballots sealed and mailed to appointed officer to be opened at October meeting.
 - o Elections October
 - o Secret written ballots exception absentee, loss of anonymity
- * This motion was passed
- * Brenda O'Halloran, weight loss fund raiser

- o Challenge members to pay a \$1.00/lb up to \$30.00 many accepted challenge
- * Motion to adopt mission statement:
 - o Iowa Voices for Quality Child Care, raising voices for child care providers, families, and the community for the betterment of Iowa's children.
 - o Bumper sticker version:
 - + Iowa Voices for Quality Child Care, raising voices for Iowa's children.

8:05 Official Business concluded, onto training session, Homemade Book ideas by Kathy Swenka

IAVQCC MINUTES - AUGUST 7, 2007

Minutes for Executive Board Meeting

August 7, 2007

Location: Louise Rhode

1027 Sandusky Drive

Iowa City, IA 52240

The meeting was called to order by Brenda Nelson, at 6:59 pm.

All six Officers were present:

Sandy Langenberg Louise Rhode Brenda Nelson Amanda Swenka

Brenda O'Halloran Kathy Swenka

Unfinished business:

- * Our winter party, Lone Star January 19th
- * Meet at 3:00pm
- * Eat at 4:00pm
- * Conclude by 6:00pm

New business:

Bylaws, changes

- * Rewording in the Quorums
- * Rewording replacement of officer's procedures.

September 1st non- members will be \$5.00 fee to receive a training certificate.

There will be a fun event on September 29th from 2-5 at Sandy Landenberg's house. It will be on Sensory boxes

The next board meeting will be November 3rd 2:00pm (after 4C's Mini conference) at Bob your uncle

The meeting ended at 8:30.

IAVQCC MINUTES - AUGUST 21, 2007

The meeting was called to order by Brenda Nelson.
It was held Aug. 21, 2007 at 6:50 pm in the home of Patty Smith
230 Knowling Dr.
Coralville, IA

There were 14 people present:
Sue Green Louise Rhode Kim Sorg
Sandy Langenberg Diana Riahi Amanda Swenka
Brenda Nelson Pam Rogers
Brenda O'Halloran Mira Sahu
Lyn Peterson Patty Smith

The minutes from the July meeting were read by Amanda Swenka. There were no additions or corrections, and they were approved as read.

The treasures report was \$339.00 plus the membership fees that were given at the August meeting.

Some of the unfinished business is:
Our winter party, we talked about having it January 19,2008 at Lone Star Meeting at 3:00 pm
Eating at 4:00 pm
Being finished by 6:00 pm

The new business for the August meeting was:
To set up the bank account we need to complete the articles of corporation.
We talked about what we could do to help at the November conference.
If you would like to volunteer contact Louise Rhode at 319-337-9192 or weaserbug@msn.com
There may be may be some changes to the Executive Board Applications.

7:30 Official Business concluded, the training session for the meeting was Nutrition Activities for children presented by Brenda O'Halloran and Louise Rhode

IaVQCC MINUTES - SEPTEMBER 18, 2007

The meeting was called to order by Louise Rhode
It was held Sept.18,2007 at 6:50 pm in the home of:
Lyn Petersen
105 Vixen Ln
North Liberty, IA 52317

There were 14 people present:
Sandy Langenberg Louise Rhode Kim Sorg
Brenda Nelson Diana Riahi Amanda Swenka
Lyn Peterson Mira Sahu Linda Vanwater
Patty Smith

The minutes from the August meeting were read by Amanda Swenka.
There were no additions or corrections, and they were approved as read.

The treasurers report was \$469.00 plus the membership fees that were given at the September meeting.

Some of the unfinished business is:

There is a board meeting Nov.3rd following the 4C conference.

The new business for the September meeting was:

Patty Smith is the new Resource/ Record Coordinator
Check the upcoming conferences there is a NAYEC conference on Nov.11th, 12th, and 13th.

We had also talked about doing a fund raiser this winter gift wrapping at the Coral Ridge mall.

Oct. 20 at Patty Smith's House Matt Tapscott will be doing a training on Teaching Through Routines. From Noon-2:00 Patty has invited IaVQCC Members to her home for lunch and from 2:00pm- 4:00 Matt will be giving his presentation.

7:20 Official Business was tabled for, the training session on fire safety presented by Captain Steve Anderson North Liberty Fire Department, followed by Louise with some fire safety activities.

After the training we finished business with Articles of Incorporation

IaVQCC MINUTES - OCTOBER 16, 2007

The meeting was called to order by Brenda Nelson
It was held Oct. 16, 2007 at 6:45 pm at the West Branch Library
300 N. Downey St.
West Branch, IA 52358

There were 11 people present:
Sandy Langenberg, Louise Rhode,
Brenda Nelson, Diana Riahi, Amanda Swenka,
Brenda O'Halloran, Mira Sahu, Allison Crawford,
Lyn Peterson, Patty Smith, Linda Vawter

Minutes:

The minutes from the September meeting were read by Amanda Swenka.
There were no additions and two corrections, The changes were voted
on and approved.

Treasurer's Report:

The treasurer's report was 544.00 plus the membership fees that were
given at the September meeting.

Some of the unfinished business is:

There is a board meeting Nov. 3rd following the 4C conference.
Matt Tapscott is going to be doing a training at Patty Smith's house
on Oct. 20, 2007

The new business for the September meeting was:

There is a web site update, we now have a IaVQCC membership list
and it has been reorganized.

Our fundraiser we were going to do is unavailable to us due to
the fact that we do not have workman's comp and we do not have
liability insurance.

We had a motion that we have a board of directors as IaVQCC's
governing body, and that we use \$20.00 of IaVQCC funds to pay
for the cost of sending in the Articles of Incorporation papers
to become a non-profit organization.

The motion passed.

At 7:40 the Articles of Incorporation were signed and ready to be turned in.

7:45 the meeting was adjourned and training was by Brenda O'Halloran on
the ABC's of Early Childhood in Iowa- Early Childhood Acronyms.

IAVQCC MINUTES - NOVEMBER 3, 2007

Minutes from board meeting:
November 3, 2007

The Board of Directors' meeting was called to order at 1:45 p.m. at Bob's Your Uncle restaurant with 7 members present. Louise Rhode (Board Member), Brenda Nelson (Board Member), Sandy Langenberg (Board Member), Brenda O'Halloran (Board Member), Mira Sahu, Diana Riahi, and Mari Howell-Verry. Board Members/Officers absent: Amanda Swenka and Patty Smith. A quorum of required board members was present.

Old Business:

A committee was established to organize the next fun event, our Winter Gathering. Sandy Langenberg was appointed as head of the committee. Diana, Mira, and Mari all volunteered to serve on the committee. It was decided that members who wish to participate should bring a \$10 gift to exchange at the fun event. The Winter Gathering will be held January 19 at 3:00-6:00 p.m. at Lone Star Steak House in Coralville.

Brenda O'Halloran made a motion, a second was made by Louise Rhode to allocate \$25 to the Winter Gathering Committee to purchase a grand prize for the event that will be given away by drawing at the event. Motion passed with unanimous vote.

Treasurer's Report:

A bank account was established for the group on 10-27-07 upon receipt of nonprofit incorporation status on 10-22-07. The beginning balance \$686.47. Treasurer, Sandy Langenberg provided the group with an opening ledger sheet listing all the checks and cash deposited to open the account. It was also reported that the group raised \$104 in cash that was paid out to Matt Tapscott, our speaker for our last fun event held on October 20, 2007.

New Business:

IFCCA:

The next IFCCA conference will be held on March 14, 15 in Cedar Rapids at the Longbranch Convention Center. Brenda Nelson reported that she volunteered our group to assist at that conference. She called for members to volunteer and will also ask at the next general membership meeting. Louise R., Brenda N, Brenda O, Sandy L, Mari H, Diana R, Mira S all volunteered to help.

There was interest from those present to organize an informal fun event around this conference by seeing how many members might be interested in obtaining hotel rooms for Friday and Saturday night. We will ask for

interested parties to sign up by the January meeting night so we can reserve hotel rooms.

The price of the conference will be going up this year for members it will be \$35 for early bird, \$45 for late and for non-members it will be \$45 for early and \$55 for late registration. Brenda N also reiterated the importance of our members joining IFCCA individually.

Brenda Nelson reported that in 2009 the IFCCA conference may be held in Coralville and will be hosted by the Bettendorf Association. She also reported that in 2010 or 2011 IAVQCC and HACCPN will be required to work together to host the conference. More information is to follow regarding our duties in this matter. It was decided we didn't need to start planning for it until Spring of 2009 if we host in 2010 or until Spring of 2010 if we host in 2011.

Mentoring Moments -- Brenda O. presented an idea to the board about how to help providers with child care issues, concerns, and professional development. Louise Rhode mentioned that she had presented a similar concept to Susan at 4CS with regards to the group volunteering to help 4C's with a project other than their conferences. Brenda O. will prepare a proposal to present for the group at the next general membership meeting.

Long term goals and planning: Brenda N introduced the idea that we might want to consider hosting our own conference at some point in the future. She feels this would be a way for the group to gain local recognition. There was some discussion on the topic and the matter was tabled.

Fundraising:

Sandy L introduced the idea that the group might want to consider selling Hy-Vee coupon books as a possible fund raiser. She had one to show the group. The coupon books can be purchased by groups for \$1.00 per book and then sold for \$5.00 per book. A minimum of 100 books (1 box) would need to be purchased by the group. The first coupon in the book is a \$5.00 off a \$50 purchase. This coupon alone would allow the purchaser to break even. If the group purchased 1 box at a cost of \$100 we would make a net profit of \$400 if we sold all of them. Sandy suggested we purchase 1 box and then have our group members purchase however many they wish at the \$5.00 per book. That way the books would be paid for up front.

A motion was made by Brenda N and a second was made by Louise R that we present this fundraiser to the general membership for approval. Motion passed unanimously.

Website updates: Brenda N requested that the Inc. 10-22-07 be added to our website headings. Brenda O will take care of it ASAP.

Thank Yous:

Brenda N requested that thank you notes be sent to Matt Tapscott (for speaking), Patty Smith (for hosting), Mira Sahu (for cooking) and Mari Howell-Verry (for paying for our table at conference), Brenda O will send the thank yous out. Sandy Langenberg will take care of sending a thank you gift to West Branch Library near the end of the year showing our appreciation for the use of their facility.

Winter Weather Policy:

Sandy Langenberg requested we establish a policy on how to notify members regarding meeting cancellations. It was decided at this time to have the 2 Co-chairs call members by 5:00 p.m. the day of the meeting to cancel if necessary. An officer will try to get the announcement on Channel 9 TV as well. A group e-mail will be sent out by 5:00 p.m. Anyone with questions regarding meeting cancellation should check for the e-mail first but can also call their designated officer. A list will be distributed to each member at the next meeting noting their designated officer. If the group gets too large for 2 officers to handle this function a 3rd officer will be appointed to help.

Meeting places and topics:

Sandy Langenberg reported that she has secured the West Branch Library for our meetings through May 2008 if needed. There was some discussion on other meeting places and it was decided that Louise and Brenda N would check into alternative meeting places: North Liberty Rec Center, Coralville Rec Center, Coralville Library, Mercer Aquatic Ctr, SE Jr High, Churches, etc.

Discussion regarding new training topics was held. Suggested topics were: Pre-school-Kindergarten transitions, Nutrition, Music, Visual environmental cues, Science, Stress Management, Infant-toddler topics. Louise R will contact suggested presenters and see what their schedules permit. A tentative schedule will be provided at the next general membership meeting.

Louise R requested that the group try to provide a handout listing the Iowa Early Learning Standards and NAFCC standards that are being addressed with each training topic.

Upcoming Conferences:

December 1, Mental Health Conference in Davenport (see Sandy L for details), March 15, IFCCA conference, April 12 4Cs spring conference, July 17-19 NAFCC conference in Chicago.

Discussion of bylaws and 501 (C) 3 status was tabled. The board decided to schedule a series of meetings to work on bylaws beginning January 19

and ending February 9 with a goal of a completed set of bylaws for presentation to the group at our February meeting for ratification.

Brenda N motioned and Louise R. seconded to adjourn the meeting at 5:10 p.m. Motion passed unanimously.

Respectfully submitted, Brenda OHalloran , Internet Services Coordinator

IAVQCC MINUTES - NOVEMBER 20, 2007

Tuesday November 20, 2007

Minutes

Location:

West Branch Public Library

300 North Downey Street

Time: 6:30 PM

Eight (8) were in Attendance:

Mira S Allison C Diana R Louise R

Mari H Patty S Sandy L Brenda N

Brenda Nelson called the meeting to order at 6:41 pm

6:50pm Mira Allison and Diana arrived.

Minutes

October 16, 2007 minutes were read and passed as written.

November 3, 2007 minutes from Board Meeting were read; vote to pass will be at the February board meeting.

Treasurer Report

Sandy L reported the amount of \$686.47 less \$16.25 for the check fees bring total to \$670.22 in our bank account. Sandy also passed around a general ledger copy and the bank statement for members to view.

Unfinished Business

Brenda N brought up the subject again about the IFCCA conference on March 15, 2008, asking again for volunteers. She will need a list by December.

Winter gathering at Lone Star Steakhouse - Sandy (chair of the committee) is working on ideas; Mira, Diana and Mari are all helping out with ideas. If you have any thoughts or ideas, please let Sandy know. Mira brought up a question about paying for the meals; Sandy said that we would be ordering from the menu, so we will pay for our food the afternoon of the gathering.

New Business

Discussion of the Board Meeting Notes

Louise R. listed the dates for the bylaw meetings coming up in January and February of 2008. Which are?

January 19th - 9:00 am before the winter gathering, Brenda N will check

into the Coralville Library for a possible meeting place.

January 26th - 9:00am - 5pm, meeting place TBA

February 2nd - 9:00am before Board Meeting, location Sandy's house.
(February 2nd Board meeting - 1:00-5:00 @ West Branch library)

February 9th - 1:00pm -? - Location TBA.

February 19 2007 - General membership meeting will only be for ratifying the bylaws, the handbook and conflict of interest.

Brenda N, made mention of the possibility of having two general members from the association as representatives on the Board of Directors. Members will need to nominate two people who will serve on the board; nominees have to be in by December 18th meeting, so members can vote in January. Brenda reiterated that Officers would do as the membership wants. , but this will reassure fairness in the meeting.

Winter Weather Cancelations

This was mentioned, but not discussed much.

Cost for Certificates

Patty S. questioned how to possibly eliminate some of the expense of copying certificates for people who end up not coming to the training meetings.

Suggestions were:

- * Louise R. suggested allocating IaVQCC funds to cover the cost if ink and paper.
- * Diana R. mentioned the possibility of having donations for mailing costs.
- * Mari H. mentioned that we could hand out certificates at the next meeting after the sign in sheets were evaluated.
- * Louise R. brought up the point that some members may want their certificates that night, so it was mentioned that we print off just a few for those who need them and then hand out the rest at the next meeting. Next month we will discuss it and vote on it.

Snack and Treats

Thanks to everyone who provided treats! Brenda N. will prepare a signup sheet for snacks for our monthly meetings. It was decided that for our upcoming December meeting we will have a potluck, so everyone can bring a little something to share.

Fundraiser

It was motioned by Diana Riahi:

"I would like to motion we sell the Hy-Vee Coupon books for a fundraiser, with the 100 minimum, which allocates \$100 for the treasurer to purchase." Louise seconded this motion. Motion passed unanimously.

Diana R.

- * The Lions Club offers free vision screening for children. She emphasized the importance of having children's eyes checked early in their development.
- * She is interested in selling three books and donating the funds to IAVQCC.

Allison C.

- * Suggested, that we may possibly want to present something to show our appreciation for the 4C's. Sandy suggested we have a potluck and serve them. Louise and Allison will be in charge of getting information about this idea.
- * Met a performer named Katie Bee at the NAEYC conference in Chicago. She mentioned the possibility of us co-sponsoring an event starring Katie Bee. Sandy suggested Hills Bank and Trust as the other co-sponsor. Patty suggested the libraries as another possibility for our co-sponsor. Both Allison and Sandy will investigate more and report back in December. Allison has more information about this person
- * Mira won the door prize of a free membership for IFCCA. WAY TO GO MIRA!!

The business session ended about 7:50. Louise Rhode presented "How to Plan for Play"

Respectfully submitted:

Brenda Nelson

Co-Chair

Iowa Voices for Quality Child Care

IAVQCC MINUTES - DECEMBER 18, 2007

The meeting was called to order by Brenda Nelson
It was held Dec.18,2007 at 6:45 pm at the West Branch Library
300 N. Downey St.
West Branch, IA 52358

There were 10 people present:

Sandy Langenberg Louise Rhode April Kirchhoff
Brenda Nelson Mira Sahu Amanda Swenka
Brenda O'Halloran Patty Smith
Lyn Peterson Mari Howell-Verry

The minutes from the November meeting were read by Amanda Swenka.
There were no additions or corrections. They were approved as read.

The treasures report was \$576.22.

Some of the unfinished business is:

We talked about the Hy-Vee coupon books.
We talked about the winter gathering which will be held Saturday,
January 19th from 3-6 you may bring a gift costing no more than \$10.00.
There are some dates set up to go over the handbook and bylaws.

Those dates and times are as follows:

January 19th -Iowa City Public Library for 10:30 - 2:00 on January 19,
2008 it is meeting room "D".

January 26th - 9:00am-5:00pm, meeting place TBA

February 2nd 9:00am before the board meeting , location Sandy's house.
(February 2nd board meeting - 1:00-5:00 @ West Branch Library)

February 9th- 1:00-? Location TBA

February 19, 2008- Meeting will only be for ratifying the bylaws,
the handbook, and conflict of interest. We also talked about bad weather
cancellations: One of the co-chairs will contact you if the meeting is cancelled.
They will try their best to contact you by 5:00 pm. We talked about the IFCCA
conference on March 15,2008 and possibly doing an over night Friday- Saturday.

The new business for the December meeting was:

We had three people nominated to sit on the board of directors for IaVQCC one of the nominees declined due to heavy schedule. We had a vote on the other two nominees. Lyn and Mari were voted to be the General membership representatives on the IaVQCC board of directors. We also talked about, if you have any business you want to talk about at a meeting you need to let Brenda know in advance so she can include you into the agenda. We are trying to watch our time.

7:20 the meeting was adjourned.

Training was presented by Lyn Petersen on "Building Self Esteem in Children."

IAVQCC MINUTES - JANUARY 15, 2008

Minutes Jan 15, 2008

The meeting was called to order by Louise Rhode

It was held Jan 15, 2008 at 6:37pm at the West Branch Library
300 N. Downey St.
West Branch, IA 52358

There were 12 people present:

April Kirchhoff	Lyn Peterson
Allison Crawford	Louise Rhode
Mari Howell-Verry	Diana Riahi
Sandy Langenberg	Mira Sahu
Brenda Nelson	Patty Smith
Brenda O'Halloran	Amanda Swenka

Minutes:

The minutes from the November meeting were read by Louise Rhode.
There were no additions or corrections, they were approved as read

Treasurers Report:

The treasurers report was \$995.46 plus an additional \$95.00 that has not been deposited.

Unfinished Business:

We still have some Hy-Vee coupon books.

We talked about the winter gathering which will be held Saturday, January 19th from 3:00 PM to 6:00 PM. You may bring a gift costing no more than \$10.00.

There are some date set up to go over the handbook and bylaws those dates and times are as follows:

- * January 19th -Iowa City Public Library for 10:30 - 2:00 on January 19,2008 it is meeting room "D".
- * January 26th - 9:00am-5:00pm, at the Iowa City Public Library meeting room C.

- * February 2nd 9:00am before the board meeting, location Sandy's house.
 - o (February 2nd board meeting - 1:00-5:00 @ West Branch Library)
 - o February 9th- 1:00-? Location TBA
 - o February 19, 2007- meeting will only be for ratifying the bylaws, the handbook and conflict of interest.

We talked about the IFCCA conference on March 15, 2008. We still need volunteers. There was a motion made to have Sandy as the officer in charge of organizing for Katie Bee to do a concert, this motion was passed. Allison was asked to give all information to Sandy.

New Business:

We need to watch how we are using E-mail. (We cannot make group decisions over the internet.)

We talked about the 2008 first board meeting and coming up with a community awareness brochure and design.

There was a motion to allocate at \$.10 per copy \$25.00 from this point on to making certificates. This motion passed.

There was also a motion to allocate \$100.00 from this point on to make and mail the newsletters.

7:40 the meeting was tabled for our training presented by Brenda Nelson on Infants and Music and Movement.

After the training we continued with new business:

The group voted to allocate \$75.00 to bring Jan Temple (from the ISU Extension office) to our next meeting for a food program workshop. The vote was 7 Yes, 2 Abstain. Co-Chair Louise Rhode will make these arrangements.

Sandy's April special event was moved to April 19th.

IaVQCC MINUTES - FEBRUARY 2, 2008

Minutes from board meeting:

February 2, 2008

The Board of Directors meeting was called to order at 1:05 p.m. at Sandy Langenberg's house with 5 people present. Brenda Nelson, Brenda O'Halloran, Louise Rhode, Mari Howell-Verry, and Amanda Swenka.

The meeting was called to order by Brenda Nelson. Minutes from the November board meeting were read by Amanda Swenka and approved as read. The treasurers report was \$1174.46. Brenda Nelson wrote out a check for \$25.00 to Sandy for the door prizes at the winter gathering. There is also \$50.00 in cash to be deposited from the Hy-Vee book sales. There are 12 books left.

A motion was made to bring up a motion at the next general membership meeting to purchase more coupon books.

Unfinished Business:

IFCCA Conference-

The sign up sheet for the conference needs to be turned in at the next IFCCA meeting to show where we can help.

At the conference IaVQCC gets $\frac{1}{2}$ a table at no charge. We decided we would put Brochures, a sheet with dates of upcoming meetings, IaVQCC business cards, a candy basket, IaVQCC pencils, yellow and purple flowers, news letters and a photo album.

Mari was going to check the price for printing the brochures to see if it would be cheaper to print color on white paper or print black on purple or yellow paper.

IaVQCC also needs to provide a door prize for the conference Brenda will be sending out an e-mail on this. We are looking for new or like new items donations to make a basket. We would like to have these items at the February meeting.

The April fun event is at Sandy Langenberg's on April 5th from 2-4 come dressed to play.

Meetings who and when:

March 18th, Jan Temple, 1.5 hours food program approved

April 15th , Kelly Matthews, thinking through complexities of play

(a motion was made and passed to allocate \$25.00 to Kelly.)

May 3, Board meeting 1-5p.m. West Branch Library

May 20th, we need to confirm the presenter (possibly Salone)

June 17th, Karen Veerheusen-Langerud, Transition from preschool to kindergarten

July 12th, fun event Potluck Picnic

July we will take a summer break.

Aug. 19th, will be a tour of homes are there any Volunteers?

Aug. 30th, Board meeting.

New Business:

Define what Community Interest means and what it involves: Getting our name out

We split up into groups to work on the following forms:

Proposals from members about possible community sponsored events

Grievances

Orientation for new members

Mari had designed a brochure for us.

We talked about the community connections we have

Susan Gray
Barb Merrill
Kathy O'Neill

We also talked about the Empowerment connections we have

Lori Nash - Johnson County
Nicole Bereant
Margie Benson

There was also a motion made to allocate upon receipts to refund for the printing of the brochures, dates of upcoming meetings, and business cards used for the March conference. Motion passed.

Meeting was adjourned at 5:05.

IAVQCC MINUTES - MARCH 4, 2008

Minutes March 4, 2008

(The Feb. general membership mtg. was postponed to March 4th due to bad weather.)

We gathered at Lyn Petersen's house in North Liberty for the evening.

Louise Rhode called the meeting to order at 6:45.

11 people present: Allison Crawford, Patty Smith, Mari Howell-Verry, April Kirchhoff, Louise Rhode, Sandy Langenburg, Mira Sahu, Diana Riahi, Linda Vatwer, Lyn Petersen, and Brenda Nelson.

Brenda Nelson shared information about the Iowa Family Child Care Association.

2 members shared humorous stories with the group.

Treasurer Report:

Sandy reported that because of the inclement weather \$90.00 has not yet been put in the bank. When that gets deposited, then the amount in our account will be \$1,239.00.

Sandy said we are still waiting on the information and papers to file our taxes.

There were no additions or corrections. A motion to approve the Treasurer's report as read was made by Brenda N. and seconded by Patty. Motion passed; report approved as read.

Minutes:

Brenda Nelson read the minutes from the January meeting.

There were no additions or corrections. A motion to approve the minutes as read was made by Louise and seconded by Sandy. Motion passed; minutes approved as read.

Unfinished Business:

- Send information for the newsletter and web pages to Brenda O.
- If anyone is interested in staying overnight in Cedar Rapids for the IFCCA conference (Fri. and/or Sat.) please contact Brenda O.
- Introductions.

- Web page / referrals:

Please send parents to our website if they are looking for child care. Have them click on 'current members' to access our membership list of names and phone numbers. It was suggested that we put a (*) by the names of providers that have child care openings. Members would be responsible for contacting Brenda O. to keep information current.

- Katie Bee update: Louise reported that IaVQCC would not be involved with this project at this time. She mentioned that anyone who may be interested in helping Allison Crawford with this should talk with her at our break or at the end of our meeting. Allison said that Katie Bee would be doing a concert at the Children's Museum at 3:00 on April 12th.

- A By-law work group meeting was held on Feb. 2nd in West Branch at Sandy's house. The IaVQCC Board meeting was held on the same day from 1:00-5:00p.m. Due to the snowy weather the location of the Board mtg. was moved from the West Branch library to Sandy's house.

New Business:

- Brenda N. reported that the next IFCCA board meeting would be on April 5th at the Highlander in I.C.

- Mari H-V passed around sample IaVQCC brochures for members to examine. Mari reported that Copy Works gave a price of approx. \$80.00 for 500 colored-paper brochures. Brenda N. made a motion to allocate up to \$100.00 for Mari to get 500 brochures printed up in the purple and yellow colors. Allison seconded the motion. Motion passed unanimously.

- Brenda N. gave a brief explanation of what it means when you cast your vote. (Voting yes, voting no, choosing to not vote at all, abstaining from voting, and the option to use paper ballots to vote.)

Break for snacks and bathroom time.

Meeting to Ratify the Bylaws:

Members took turns reading sections of the proposed By-laws out loud. We went through it section by section. If members had questions, concerns, or suggestions

for changes they were urged to speak up. The group as a whole discussed the suggestions or concerns until all members present were satisfied with the way that section of the By-laws read, then we would continue on and read the next portion.

When the By-laws would refer to the Handbook we would then do the same with that section of the proposed Handbook encouraging members to speak up with questions or concerns. We were able to get through the entire By-laws and some of the Handbook by the end of the evening. It was decided that we would bring the By-laws to a vote for ratification at our next general meeting March 18th.

It was suggested that we might wish to set-up another work group meeting to work more on the Handbook.

Sandy made a motion to adjourn the meeting. Diana seconded it. Motion passed. Meeting adjourned at 9:50 p.m.

Respectfully submitted,
Louise Rhode, Co-Chair

IAVQCC MINUTES - MARCH 18, 2008

The meeting was called to order by Louise Rhode

It was held March 18, 2008 at 6:43pm at the West Branch Library
300 N. Downey St.
West Branch, IA 52358

There were 12 people present:

April Kirchhoff, Lyn Peterson, Linda Vawter, Louise Rhode,
Mari Howell-Verry, Diana Riahi, Sandy Langenberg, Mira Sahu,
Brenda Nelson, Patty Smith, Brenda O'Halloran, Amanda Swenka

The minutes from the February meeting were read by Louise Rhode.
There were no additions or corrections. They were approved as read.

The treasures report was \$1290.46. The group reimbursed \$22.89 for copies and \$13.68 for postage to Louise Rhode and \$100.70 to Mari for printing the brochures for the conference.

We had our first reply back to the fliers handed out at the conference and would like to welcome Rhonda Taylor from Tipton to the group.

Some of the unfinished business is:

- * There was a motion to accept the bylaws as written.
- * The bylaws were passed as written.
- * There was an IFCCA conference and 12 out of 17 members were present.

The new business for the Marching was:

- * Louise donated \$20.00 to the group. The money came from items that Linda purchased from her.
- * The group decided not to set up a table at the 4C's conference on April 12th, we decided to put our brochures on the 4C's table.
- * There has been a change in the date for the fun event. It will be held on April 26th at Sandy Landenberg's from 2-4 pm
- * Katie Bee will be at the children's museum on April 12th at 2:30pm. The tickets are \$10.00 per child that includes free museum after the concert.

Our next meeting will be on April 15th at the West Branch library. The guest speaker will be Kelly Mathews.

7:10 the meeting was adjourned.

Presentation was by Jan Temple, Nutrition and Health Field Specialist for ISU Extension.

The title was "Food: How Much? Main Dish, Side Dished and Desserts with a focus on fruits and Veggies"

IAVQCC MINUTES - APRIL 15, 2008

The meeting was called to order by Brenda Nelson
It was held April 15, 2008 at 6:45pm at the West Branch Library
300 N. Downey St.
West Branch, IA 52358

There were 12 people present:
April Kirchhoff, Lyn Peterson, Linda Vatwer, Louise Rhode,
Mari Howell-Verry, Diana Riahi, Mira Sahu, Alici,a Brenda Nelson,
Patty Smith, Brenda O'Halloran, Amanda Swenka

The minutes from the March meeting were read by Amanda Swenka.
There were no additions or corrections. They were approved as read

The treasures report was \$1123.19.

The website should be close to updated. The News letter will be added.

Meetings/ conferences

- * Fun event at Sandy's on April 26
- * Board meeting May 3rd at the West Branch Library from 1-5pm
- * General membership meeting May 20th Presenter is Brenda O.
- * General Membership meeting June 17th Presenter is Karen Langenberg

We talked about the last IFCCA board meeting, Brenda N has print outs
from the meeting

There was no unfinished business to discuss.

The new business for the Marching was:

- * Lyn Petersen resigned as the General membership representative.
April was nominated to replace her.
- * We talked about the potluck picnic on July 12th you may bring family or a
guest we would like to have a head count by June. Bring a dish and table ware.
- * We talked about the survey results in the news letter.

At 7:25 we tabled the meeting for our guest speaker Kelly Mathews

After Presentation minutes for April 15, 2007

1) Motion by Diana Riahi to:

"Allocate \$100.00 for the remainder of this fiscal year (2007-2008)
for facilitators @ \$50.00 per.

Motion seconded by Lyn Petersen
Motion passed

2) Motion by Brenda O'Halloran to:
"Allocate \$350.00 for facilitator for the fiscal year 2008 - 2009
Motion seconded by Lyn Petersen
Motion passed

3) Discussion about possible "educational fund for Sheryl Suepple,
Louise was asked to check with Susan Gray at 4C's if this is still possible
and if they are willing to the paper work each year.

4) Motion to adjourn 9:25 by Louise, seconded by Brenda N.

IAVQCC MINUTES - MAY 3, 2008

Minutes from board meeting:

May 3, 2008

The Board of Directors meeting was called to order at 1:10p.m. at the West Branch Library with 7 people present. Brenda Nelson, Brenda O'Halloran, Sandy Langenberg, Patty Smith, April Kirchhoff, Mari Howell-Verry, and Amanda Swenka.

The meeting was called to order by Brenda Nelson. Minutes from the February board meeting were read by Amanda Swenka and approved after a few corrections.

The treasures report was \$1597.19. The West Branch Lions Club Donated \$400.00.

So far the money we have set aside is :

- * \$100 guest speakers - Aug.08
- * \$350.00 Sept.1 '08-Aug.30 '09 for guest speakers/ trainings
- * \$400.00 for our tax exempt 501C3
- * \$100.00 for office through Aug.'08

There was a motion made that we vote on putting the attendance on the website so everyone can check there attendance.

At 2:15 we took a brake.

Unfinished Business:

- * There was a motion made to establish a resource committee to research community sponsored events that we could help co- sponsor.
- * We set up June 14th and 21st to go through the Handbook and 501C3 Location is TBA we plan on starting at 9:30 am

New Business:

- * The West Branch Lions Club Donated \$400.00. We Voted to accept the money and talked how to thank them. We are going to send a Thank you and talked about sending someone to one of there meetings to thank them in person and tell them a little bit about who we are and what we do.
- * Brenda O was going to write the thank you and send it to Sandy for her Husband to present at the next Lions Club Meeting.
- * We talked about upcoming Conferences we added some to the website.

- * We Voted on Certificates for Provider Appreciation day
- * We talked about putting together Membership Packets and places we could contact for brochures and other items to add.
- * We talked about making tee shirts and what to put on them.
- * We talked about how the coupon books were a success and an easy fundraiser. A proposal will be made at the next meeting about ordering more.
- * We talked about topics of interest for trainings
- * We have the shelter at Willow Creek Park Reserved for July 12 from 10am-3pm for our Family potluck picnic.
- * There was a motion made to allocate up to \$75 for our 1st anniversary Celebration to be held on May 20th.

Meeting was adjourned at 4:55

IAVQCC MINUTES - MAY 20, 2008

The meeting was called to order by: Louise Rhode
It was held May 20, 2008 at 6:55pm at the West Branch Library.
300 N Downey St.
West Branch, IA 52358

There were 11 people present:
Allison Crawford, Mari Howell- Very, April Kirchoff, Sandy Langenberg,
Brenda Nelson, Brenda O'Halloran, Louise Rhode, Diana Riahi,
Mira Sahu, Patty Smith, Amanda Swenka

Officer Reports:

- * The minutes from the April meeting were read by Amanda Swenka.
There was an addition April was voted in as a general membership representative.
- * Treasures report was \$1597.19
There was a sheet passed out of the Expenses and Income for 2007- 2009
- * Patty talked about how it is your responsibility to check the minutes to make sure your name is on them if you were at that meeting.

Web site is not updated the computer is down.

- * We talked about posting attendance on the web site so at the end of the year when it comes to voting for officers we will know who is eligible to vote or be voted in as an officer.
- * A motion was made to post member attendance on the internet.
Motion passed.
- * We are having 2 work group meetings on June 14th and 21st at 9:30 am at the West Branch Library to work on our 501 (c) 3. If everything is finished on the 14th there will not be a meeting on the 21st.

The unfinished business is:

- * Louise: There was no update Sheryl Sueppel., Susan has been busy and out of the office.
- * Upcoming conferences:

Applebaum - if we sign up as a group we can get a discounted rate. The more people the larger discount. The form needs to be sent in by May 27th. Schaumburg- in July if interested contact Brenda O.

Springfield - in Illinois AEYC conference sept.25-27

Check website for updates and more info on conferences.

- * There was discussion about ordering more Hy-Vee Coupon books, there was a motion made to allocate \$100.00 to order more Coupon books. Motion passed.
- * We also talked about the funds we received from the West Branch Lions Club. The donation will be used specifically for the 501(c) 3. We also talked about the thank you note sent.
- * The July potluck picnic it will be at Willow Creek Park. We also have the permit for the shelter

The new business for the May meeting is:

- * At the board meeting we talked about forming a committee called the "Community Sponsored Events Research Committee" To research other rural area's to meet. Or other events we could co-sponsor. There was a motion made to make a "Community Sponsored Events Research Committee". Motion passed. The temporary committee chair person is Sandy other committee members Brenda N, Brenda O, and Louise.

We have talked about getting IaVQCC T-shirts. The place we priced out to make them would cost a flat fee of \$20.00 for each screen made, and \$14.95 per shirt we would also have to order a dozen at a time, we will talk about this more at the next meeting.

Allison mentioned the idea of making some baskets for the 4C's staff to show our appreciation for the things they do. Members voted to have Louise be the officer liaison with Allison collecting materials at the next meeting and creating the baskets.

Official Business 8:00 onto training session, "Professional Portfolios" presented by Brenda O' Halloran

IAVQCC MINUTES - JULY 8, 2008

This meeting of Iowa Voices for Quality Child Care was called to order at 6:45 on July 8, 2008 by Louise Rhode, Co-chair. This meeting was actually rescheduled from June 17, which was cancelled due to the flooding in Johnson County.

11 Members present:

Louise Rhode, Brenda Nelson, Sandy Langenberg, Brenda OHalloran, Patty Smith, Lyn Petersen, Diana Riahi, Mira Sahu, Allison Crawford, April Kirchoff, Mari Howell-Verry, and 1 guest Alicia Weithers .

Brenda Nelson read the minutes from May, one addition: \$59.36 was spent on the pizza party to celebrate our 1st Anniversary at the May meeting. Louise Rhode moved to approve minutes with addition, 2nd Brenda Nelson, motion passed.

Sandy Langenberg gave treasurer's report with a balance of \$1537.83. Only activity on the account for this month was the \$216 collected from members and paid out for the Applebaum Conference for a group rate. Sandy mentioned that the \$400 from the West Branch Lions club must be used to complete the 501(C)3 process for tax exempt status. Motion was made to approve treasurer's report, motion passed.

Sandy also mentioned we should designate 2 representatives to attend a fall meeting of the Lion's Club to tell them a little bit about our group. Louise and Brenda O volunteered.

Brenda OHalloran reported that the web site is up to date with minutes and special event information. Brenda reported that there are now handouts available on the website as well. She also distributed the current 3rd quarter newsletter with a nomination form insert to members present and will mail others out soon, extra nomination forms were given to Brenda N for filing and distribution at the next meeting if needed.

Patty reported that she now has all members information typed in the sign in sheet so all that is needed is for members to initial by their name and check to make sure address and phone contact is correct. Brenda O and Patty will work to get attendance info on the website before August general membership meeting.

Motion was made to have member information on website modified to include the city of residence for each provider so our membership list can be used more efficiently for referrals, motion passed. The new membership forms will also be modified so members can request their names, phones,

and city be suppressed from the website if they choose.

Reminders:

IFCCA Board meeting was changed from Sept 13 to Sept 20. It will be held at the Highlander Quality Inns & Suites at 9:30 for those interested in attending.

1st Annual Picnic will be held on July 12, from 10:30-2:30, with major door prize drawing at 1:30 p.m. Details for location are available on the web. For more info contact Louise, April or Brenda Nelson.

Old Business:

Update on Appreciation Baskets: Allison reported she had gone ahead with making and distributing the baskets on her own and in her own name. Members who had purchased items for these baskets then brainstormed ideas on how to use their items in another way to show the group's appreciation to 4Cs. Motion was made to have members purchase restaurant gift cards near the 4Cs offices and bring to the August meeting so we could collectively create a group appreciation basket to be presented to 4Cs staff the week prior to their conference, motion passed.

Update on Sheryl Sueppel Memorial: Louise reported that Susan had e-mailed a couple of suggested areas where we could contribute. Lyn Petersen motioned to allocate \$100 to 4Cs for the resource center in Sheryl's name, motion passed. Business tabled at 7:35, for 5 minute break and then speaker Karen Veerhuesen-Langerud presented on Preschool/Kindergarten transitions.

Business resumed at 9:15

New Business:

IFCCA memberships for the group's representatives: Brenda Nelson and Diana Riahi are due soon. Discussion occurred regarding the change of officers on the IFCCA board and Brenda Nelson will contact Kathy O'Neill to find out more information on how those positions are filled. Both Brenda and Diana expressed interest in continuing on as representatives. Motion was made to reimburse Brenda and Diana for their membership fees as long as they are the group's representatives on the IFCCA board. Motion passed. (Only paid members can act as the group's representative)

Discussion occurred regarding membership dues and what they actually cover and which events are open to all. The consensus was that group

membership entitles one to attend meetings with 6 offered trainings per year (per the group survey results), receive quarterly newsletters, attend special events at reduced member rates, have the right to vote on non-structural changes, access to web with name listed for referral and membership purposes, and if they attend enough meetings to qualify as member in good standing (10 of 20 per year, per our voted in bylaws) they can run for an officer position, vote for officer elections, and present and vote on by-law changes. Since our group is a non-profit corporation our general membership meetings must be open to the public, but we do charge participants a \$5 fee if they want handouts or a training certificate and we also charge them higher prices on special events.

Next board meetings will be held Sept 6, 1-5 p.m. location TBA. and November 1, 1-5 p.m. following the 4Cs conference, with the location TBA.

Next Special Event was tentatively scheduled for Nov 8, with time and location and topic TBA. One idea suggested was another laminating party.

Meeting adjourned at 9:50.

Respectfully submitted,

Brenda OHalloran, Internet Services Coordinator

IAVQCC MINUTES - AUGUST 19, 2008

The meeting was called to order by Louise Rhode.
It was held August 19, 2008 at 6:40pm in the home of
Mari Howell-Verry's.
1503 Tracy Lane
Iowa City, IA

There were 11 people present:
Allison Crawford, Mari Howell- Verry, April Kirchoff, Sandy Langenberg,
Lyn Peterson, Brenda O'Halloran, Louise Rhode, Diana Riahi, Mira Sahu,
Patty Smith, Amanda Swenka

Officer Reports:

- * The minutes from the July meeting were read by Amanda Swenka.
They were approved as read.
- * Treasures report was \$1387.83
\$100.00 was donated to the 4C's
\$50.00 for the previous meeting training.

The treasures report was approved as read.

- * The Hy Vee coupon books were not available but should be by the next meeting.
- * Patty passed around a sheet with everyone's attendance. This showed who was eligible to be nominated for an office
- * The web site has been updated with the city providers live in, check to make sure yours is correct.
Attendance will be added to the website along with the newsletter
- * Louise talked about our picnic and passed around some Pictures taken during the fun activities. We are hoping to do it again.
- * We were also updated on the IFCCA meeting. It will be held October 11th from 9:30 to 12:00 or 12:30
- * Information on upcoming meetings, and possible topics.
Board meeting September 6th at the Coralville Library from 12-4
To hold a meeting at an Iowa City school it would be \$60.00/night and we would need to provide them with a copy of insurance.
Sloane will be unable to be a guest speaker at the next meeting if you have Art activity ideas and could get them to Brenda O she could print hand outs. (open ended projects)
- * Education and Planning committee: we discussed having trainings planned early so we can get them out to the public to possibly attract more members. April has a friend (Dan Strong) who would be willing to train us in our 1st aide and CPR for \$5.00
We also talked about contacting Andy Brown to see if he would be willing to do the food program training.

The unfinished business was:

- * The coupons for the 4C's staff need to be turned in by the board meeting on Sept. 6th.
- * In the 4C's newsletter there was a topic on the new resource center. They are going to have some theme packet classes to help providers learn how to use the new equipment. there is a \$5.00 Material fee.
A few of the new items include: a Die cut machine, Paper cutter, laminator.
- * There was a motion made to as a group help the 4C's by Volunteering our help with the resource center. Motion passed

Meeting tabled at 8:00 for guess speaker Mari Howell-Verry

8:43 started on the new business for the August meeting:

- * Members have been given until September 6th to hand in their officer nominations.
- * Sandy made a motion that we set up a booth and spend approximately 2 hours face painting / rub on tattoos at an event in West Branch.
Motion tabled for further discussion.

The meeting was adjourned at 8:56pm

IAVQCC MINUTES - SEPTEMBER 6, 2008

Minutes from board meeting:
September 6, 2008

The Board of Directors meeting was called to order at 12:29p.m. At the Coralville Library with 10 people presents. Brenda Nelson, Brenda O'Halloran, Sandy Langenberg, Patty Smith, April Kirchoff, Mari Howell-Verry, Mira Sahu, Louise Rhode, Alicia Weithers and Amanda Swenka.

We Thanked Brenda N. for making the room arrangements, Mari for hosting the previous meeting and for the training, and Sandy for canceling the other room we had arranged to hold the meeting at.

Brenda N read the minutes from the May meeting. There were no additions or corrections.

The treasures report was \$1287.83. The treasures report was accepted as read.

Internet update there have been some new founded favorite author one being Brian Lies books Bats at the Library and deep in the swamp and a sister's poem.

Patty informed us on who is eligible to run for the upcoming election: Sandy, Brenda N, Brenda O, Louise, Diana, Mari, Patty, Amanda, Allison, Mari, and April

Louise read us a letter from the 4 C's thanking us for the \$100 gift.

We discussed the Membership packets, Brenda N, showed USDA materials found at mypyramid.gov there were posters, lesson plans, and recipes.

Unfinished Business:

- * We got a quote on the tee shirts, \$20.00 per graphic, \$10.22 -\$15.00 for polo, with a minimum of a dozen ordered. Brenda N was going to get more info on this.
- * The Lions club meets the 1st and 3rd Wednesday of the month. Sandy was going to check to see if November 19th would be ok to give the presentation.

New Business:

- * For the February general membership we talked about brainstorming some activities we could do at the Lions club Pancake Supper/ breakfast.

At 2:00 we took a break.

We discussed some fund raising ideas:

- * Walden books offers a fund raiser, we would get one coupon that we could copy off to hand out to our clients, family, friends, ect. we would receive 1% of the sales. Brenda N was going to check with Barnes and Noble to see if they had any fund raisers similar.
- * April was going to check with The Coral Ridge Mall about the gift wrapping for this year.

April was appointed as an alternate on the IFCCA board until a permanent alternate could be voted on at the October general meeting.

We discussed the Membership forms and decided they should be updated every year. Changes were made on the current form, so that a member must sign the form for their name, phone, city where they live, initial membership and attendance could be put on the web site.

- * Nominations for Officers are as follows:

Co-chair 1-Louise
Co-chair 2- Brenda N
Treasury - Sandy
Sectary- April
Resource- Patty
Internet- Mari
General Membership Representatives- Alicia and Amanda

- * Declined Nominations were:

Sectary- Amanda
Co- chair 1- Brenda N
Co- chair 2 - Louise
Internet- Brenda O

Discussed upcoming trainings:

North Liberty Rec center would cost us \$15.00 a night for residents and \$30.00 a night for non-residents. The ICCSD would cost \$60.00 per meeting, plus needed insurance.

October- room arrangement by Alicia Weithers

November- check with Vanija on culture awareness

December- topic of discussion

January-check with Kristi Cooper on stress solutions

February- Prepare for Lion's club breakfast

March- Boredom busters

April- Music part 2

May- food program

June- Kindergarten readiness

- * The next Board meeting will be November 1st at Bob's your Uncle after the conference approximately 1:00
- * Next fun event Nov.8th at Alicia Weithers, road trip to Newton, time 11am-4pm topic felt boards.

Meeting was adjourned at 4:45

IAVQCC MINUTES - SEPTEMBER 16, 2008

September 16, 2008 general membership meeting of Iowa Voices for Quality Child Care was called to order at 6:48 p.m. by co-chair Brenda Nelson with the following people present: Sandy Langenberg, Allison Crawford, Mira Sahu, Diana Riahi, Alicia Weithers, April Kirchoff, Patty Smith, Brenda OHalloran, Brenda Nelson, Louise Rhode, Mari Howell-Verry and Rhonda Taylor.

Louise read the minutes from August general membership. A motion was made to approve the minutes with one name correction, Don Strong by Brenda OHalloran, 2nd by Patty Smith. Motioned carried.

Brenda Nelson made a motion to extend the deadline for restaurant food coupons for the 4Cs appreciation basket, 2nd by Louise Rhode. Motion carried.

April Kirchoff suggested creating a wreath that would attractively display the coupons. Members were in favor of the idea and April agreed to organize the display.

Sandy Langenberg, Treasurer, gave the treasurer's report with a current bank balance of \$1287.83 the same as last months as she has not deposited membership dues or coupon book money yet.

Brenda OHalloran proposed the idea of having a printed treasurer's report to create a better paper trail for the group since we are operating as a non-profit. After some discussion, a motion was made by Brenda Nelson and seconded by Mari Howell-Verry to have quarterly printed treasurer's reports presented at board of director's meetings.

Patty, Records Coordinator, stated that she will now have a sign up sheet to record official attendance at all committee, board meetings and fun events in addition to the general membership meetings.

Brenda OHalloran, Internet Services Coordinator, requested items for October newsletter.

Louise Rhode, co-chair, gave a report of our calendar of events that was created at the Sept board meeting.

October General Membership meeting:
Room Arrangements - Alicia Weithers

November G.M. meeting:
Multi-cultural respect - Vaniga Chandron
November Board Meeting, Nov 1:

Bob's Your Uncle at 1:00 p.m., 501C3 forms

November Special Event, Nov 8, 11-4:
Flannel Board Storytelling - Alicia Weithers home, Newton, IA

December *G.M.* meeting
Topic of Discussion: Recipe Exchange

January *G.M.* meeting:
Topic of Discussion: Boredom Busters

Jan or Feb Special Event:
Winter Gathering

February Board Meeting:
TBA

February *G.M.* meeting :
Prep work for Lion's Pancake Breakfast

March *G.M.* meeting:
Stress Solutions - Kristi Cooper

April *G.M.* meeting:
Fun with Music - Mari Howell-Verry

May *G.M.* meeting Nutrition??:
???

May Board Meeting:
TBA

June *G.M.* meeting:
Pre-K Skills - Karen Langerud

July Special Event:
CPR/1st Aid - Don Strong

This calendar is subject to confirmation of presenters.

Louise Rhode, co-chair, reported that it was decided at the Sept BOD meeting that we would re-locate our meetings to the Coralville Library to accommodate members who requested a more centralized location. We will re-evaluate the meeting location in the future to see if the central location increases attendance.

IFCCA Board meeting has been re-scheduled for October 11 in Iowa City. It was brought to our attention that April K, who was going to be our representative, is not an IFCCA member and so cannot represent our group at the board meeting. The group decided we may not be able to send a representative to this particular board meeting due to scheduling conflicts.

Louise Rhode, co-chair, gave an update about the 4Cs Resource Center:

The Cri-cut machine, cartridges, and packets are ready to go and the following schedule of IAIEYC, IAVQCC, and HACCPN members are slated to host the sessions.

- | | |
|-------------|---|
| Sept 10, 20 | Susan Gray, Nancy Lilienthal (IAIEYC) |
| Oct. 8, 18 | Sandy Langenberg, April Kirchoff (IAVQCC) |
| Nov 5, 15 | Brenda Nelson, Louise Rhode (IAVQCC) |
| Dec 10, 20 | Jill Dodds, Michelle Wilkinson (HACCPN) |

4Cs said they would plan for the second half of these sessions after holding several of them.

Brenda Nelson, co-chair presented a sample ballot for the group to look at and reminded those present that members eligible to vote and will be unable to attend the October meeting may request an absentee ballot be sent to them. She also reminded those present that these ballots need to be mailed to Amanda Swenka and received prior to the October meeting.

New Business:

Brenda OHalloran asked if the group would be interested in sponsoring a welcome event at the Iowa AEYC conference in Des Moines on October 10 at Jordan Creek Mall. Louise R, Brenda O, Brenda N, and Alicia W are all attending the conference and volunteered to help at the event. Allison Crawford made a motion that the group sponsor the Friday night event by allocating \$100 to pay for the room, 2nd by Louise Rhode. Motion carried. Louise will send a check to Iowa AEYC.

April Kirchoff checked into the gift wrapping fundraiser at Coral Ridge Mall.

She is waiting for paper work and additional information to be sent to her.
It was also mentioned that Sycamore Mall also has a need for gift wrappers.
The group felt that Coral Ridge Mall would be more profitable.

Brenda Nelson reported that the Walden Book Store fundraiser we talked about at Sept Board meeting would allow us to hand out coupons in the mall but not in the store. The group decided to re-consider this fund raiser idea until next fall.

Business portion of the meeting was tabled at 7:35 for a brief break and then training topic of Art: Process vs. Product presented by Louise Rhode and Brenda OHalloran.

Business was not resumed after training.

Motion to adjourn meeting at 9:08 by Brenda Nelson and 2nd by Sandy Langenberg. Motion carried.

Respectfully submitted by:
Brenda OHalloran
Internet Services Coordinator

IAVQCC MINUTES - OCTOBER 21, 2008

The meeting was called to order by Brenda N.
I was held October 21, 2008 at 6:40pm at the Coralville Library.
Meeting room "B"
1401 5th St.
Coralville, IA 52241

There were 12 people present:

Allison Crawford	Mari Howell- Verry	April Kirchhoff
Sandy Langenberg	Brenda Nelson	Brenda O'Halloran
Louise Rhode	Diana Riahi	Mira Sahu
Patty Smith	Amanda Swenka	Alicia Weithers

Officer Reports:

The minutes from the September meeting were read by Amanda Swenka.
They were approved as read.

Treasures report was accepted at the amount of \$1612.83.

.Web site is up to date with minutes.

Upcoming events:

November 1st- Board meeting at Bob's Your Uncle following the conference 1:00 ish.

November 2nd - Daylight savings time

November 5th and 15th - Brenda and Louise will be presenting in the 4c's office

November 8th - Special event at Alicia's house (Newton)

November 22nd- 9:30 IFCCA meeting in Iowa City at the Highlander Inn

The unfinished business was:

April made a wreath for us to attach the gift certificates, food cards, and Hy-vee books for the employee's of the 4 C's to show our appreciation. We discussed the winter gathering, talked about holding it on Jan. 17th or the 24th and formed a committee, Patty, Diana, April and Mari are on the committee.

The minutes from the IFCCA meeting were not available. Brenda Nelson

has the bylaws if you would like to see them. April has joined the IFCCA.

There were a few updates on the gift wrapping fund raising. IAVQCC is signed up to work Friday, Dec.12th from 12pm to 9pm and Tuesday, Dec.23 from 10am to 9pm if you would like to sign up to help you can contact April before the November meeting. We need a minimum of two workers at a time.

There was an update on the AEYC conference. The IaVQCC members who went said it was fun and it seemed to have a variety of trainings meeting the needs of many people. IAVQCC's name was in the brochure two times.

The new business for the October meeting was voting for Officers:

Co-chair 1: Louise

Co- chair 2: Brenda N.

Secretary: April

Treasure: Sandy

Internet: Mari

Record/ Recorder: Patty

GMR: Alicia

GMR: Amanda

There was a motion to accept these officers. The motion passed

Official Business 7:45 onto training session, "Room Arrangements" presented by Alicia Weithers.

IAVQCC MINUTES - NOVEMBER 1, 2008

Minutes from the board meeting:
November 1st 2008

Board of Directors meeting was called to order at 2:15pm.
At Bob's Your Uncle Restaurant with 9 people present:
Brenda Nelson, Brenda O'Halloran, Sandy Langenberg,
Patty Smith, Mari Howell-Verry, Mira Sahu, Louise Rhode,
Alicia Weithers, and April Kirchhoff.

We welcome new and thanked old officers. Switching over
materials Amanda Swenka to April Kirchhoff
and Brenda O'Halloran to Mari Howell-Verry.

April read the minutes from the September Board meeting.
There was no additions or corrections. Brenda N. accepted
the minutes as read and Louise 2nd it.

The treasures report was 1612.83 at the October General Membership meeting.

Since then 115.00 was deposited giving a new total
of 1727.83. 2 membership dues (50.00) left to be deposited.
Brenda N. accepted the treasure report as read and Mari 2nd it.
Brenda O. Thanked Sandy as treasure for doing a good job.

Internet update Mari wants to bring up at the General Membership
meeting to the members to get ideas on these things on the website:
Parent Page, Cute Quotes, and Activity Idea. Louise will email to members.

Patty updated membership list for accurate numbers and addresses.
Copys of the updated information will be given at the next GM meeting.

Louise had nothing new. Thanked the group for re-electing her.

Brenda N. had nothing new.

Brenda N. showed us a video of Alicia's presentation on
October 21st 2008 at the GM meeting.

Louise reminded us that at our October GM meeting we forgot
to congratulate ourselves for 1 year of being a non-profit group.

Patty wants to carpool to Newton for the Fun Event at Alicia on
Flannel Boards. Call April for carpool. She will drive if
interested in riding in the carpool meet at Bob's Your Uncle at 9 am.

Louise will email members.

Unfinished Business:

Sandy still has coupon books.

Update The Lions Club for November 19th 2008 we will not attend due to not far enough along with the 501 (c) 3.

Fundraisers:

Good on the gift-wrapping. Dates for gift-wrapping are December 12th and 23rd. Email April for times.

Barnes and Nobles NO

IFCCA - Brenda N. Thanked April for going. Brenda N. read the minutes from the IFCCA.

Brenda N. Just wanted to know if we wanted to keep the advertisement in the IFCCA brochure the same or change it. It was decided to keep it the same and just update the information.

Brenda N. will bring to the GM meeting to see who would all want to volunteer for the next IFCCA Conference on March 28th 2009 at the Quality Inn and Suites in Iowa City.

IFCCA application needed to be filled out. Brenda N. will be the Director and Alicia will be our alternate.

Brenda N. is checking on insurance for IAVQCC.

Louise talked about our up coming fun event in Newton. The cost to the members for the materials that will be provided. Louise will email out a list of cost to the members.

New Business:

We had no current correspondence or letters.

Brenda O. made a motion that we as a group allocate 25.00 for the set up fees for purchase of polo shirts with our group name on them. Shirts will be deep purple with yellow (embroidered). Anyone who wants to purchase one can pay 17.00 for any size. Louise 2nd the motion. It was accepted.

We worked on the 501 (c) 3.

At 5:48pm Louise called a motion to adjourn. Alicia 2nd it.

IAVQCC MINUTES - NOVEMBER 15, 2008

501 (c) 3 SPECIAL MEETING

Meeting called to order at 11:30am, November 15, 2008, at Pizza Ranch.

There was 6 present and the meeting: Sandy Langenberg, Louise Rhode, Patty Smith, Mari Howell-Verry, Brenda Nelson, and April Kirchhoff.

Worked on 501 (c) 3

Brenda N. is going to finish up with printing bylaws, conflict interest, and the retype the finished product of the 501 (c) 3. At the December 16th GM meeting we will be going over the check list for the 501 (c) 3 to get everything finalized. Sandy will be issuing the check so we can get the 501 (c) 3 mailed out.

Worked on our GM Agenda for November 18th.

Discussed we had a few aprons left over that Patty had finished sewing up. Thanks Patty!!!

IAVQCC MINUTES - NOVEMBER 18, 2008

Louise called the meeting to order.

It was held November 18th 2008 at 6:43 pm at the Coralville Library.

Meeting Room A

1405 5th St.

Coralville, IA 52241

There were 11 people present:

Allison Crawford	Mari Howell-Verry	April Kirchhoff
Sandy Langenberg	Brenda Nelson	Brenda O'Halloran
Louise Rhode	Diana Riahi	Mira Sahu
Patty Smith	Alicia Weithers	

Thanks to Alicia for her presentation at the *GM* meeting in October and inviting us to her home for our Fun Event Nov. 8th 2008.

Officer Reports

Secretary

The minutes from the *GM* meeting for October were read by April.

Brenda O. motion to accept minutes as read and Mari second it.

Passed around November Board Minutes.

501 (c) 3 Minutes read by April. Brenda N accepted minutes as read and Patty second it.

Treasury

Treasures report was 1797.83. Motion was passed to accept the treasures report.

Sandy is looking into insurance. She passed around West Bend Application.

Still have Hy-Vee books. Patty was wondering how many was sold this year compared to last year at this time. (Not sure exact count.)

Internet Service Coordinator

Mari passed around a confidential survey to help get ideas for the Website.

Meeting and Conferences

December's *GM* meeting Room A at the Coralville Library. Recipe exchange (bring favorite recipe for family or as provider), tips, and ideas. Go over the Check List for the 501 (c) 3. No Certificates for December meeting.

January's *GM* meeting will be at the Coralville Library. The subject of

discussion will be Boredom Busters.

At the Board Meeting and the 501 (c) 3 Meeting there was talk about moving the meeting place back to West Branch for the February meeting. Also talk about sending a note to the Lions Club about volunteering to help out at the Pancake Breakfast in March. Brenda O suggested we do a survey to see if the Coralville Library or the West Branch Library is an issue on getting people to attend.

Correspondences

Susan sent a Thank You regarding for the help with the Resource Center, committee, and classes. Also a Thank You for the wreath. Louise will bring the letter next GM meeting.

Resource Center at the 4 C's for the Make N Take is on hold for Nov. and Dec. Monday November 24th at 7 pm is the next committee meeting. IFCCA Representatives are as follows: Brenda N is the Director and Alicia is the Alternate as discussed in the last month meeting. Next IFCCA Meeting is November 22nd at 9:30am-12:30pm at the Quality Inn on North Dodge. Ad is the same as last year $\frac{1}{2}$ page is \$50.00. Deadline for the ad is Feb. Need a list of volunteers for door prizes and greeters for March 28th 2009. Need a \$25.00 Door prize. We can get a half of a table for resource materials for free. Talk about putting IAVQCC upcoming events in to the IFCCA upcoming newsletter.

Brenda N. wanted everyone to be careful with emailing double check make sure you know who is getting it.

Patty had a Food For Thought. Alicia's son (from 4 Cs) was sent to Iraq. Patty was wondering if we wanted to send a care package. Patty is going to talk to Alicia and find out what kind of things they would need.

Brenda N. made the motion to table at 7:17 pm. Sandy second the motion.

Guest speaker was Vanaja Chandran on the subject of Multicultural Education in Preschool Curriculum.

8:36 pm we restarted.

Committee Updates

Louise talked about having a few aprons left to sale and some felt squares left.

April passed around sign up sheets for gift-wrapping.

Patty has been calling around for Winter Gathering restaurants.

The Winter Gathering will be for members only.

Brenda N. made a motion to allocate \$30 for the Winter Gathering Committee to use as they see fit. Brenda O. second the motion.

Brenda N. brought a motion to the table to have a gift exchange (\$10 Limit). You bring one you leave with one. Patty second the motion.

Old News/ New News

Brenda N. motion to pay \$50 per 1 hour training to all facilitators regardless membership status. Alicia second the motion.

Patty wants to give the Trainers Certificates

Polo shirts were voted on at the BOD meeting with embroidering. Purple polo shirts with yellow embroidering with the groups name on it. Shirts are \$17.

Vanaja declined the \$50 for teaching the class. She gave it to the group to use to get something for the group.

Brenda N. called the meeting to an end at 9:13pm. Louise second it.

IAVQCC MINUTES - JANUARY 20, 2009

Brenda Nelson called the meeting to order
It was held January 20th 2009 at 6:45 PM at the
Coralville Public Library
Meeting Room A
1405 5th St.
Coralville, Iowa 52241

There were 8 people present:

Mari Howell-Verry	April Kirchhoff	Brenda Nelson
Brenda O'Halloran	Patty Smith	Louise Rhode
Diana Riahi	Alicia Weithers	

Brenda N and Louise thanked everyone for helping with the gift-wrapping. Thanks were given to Patty and committee for the Winter Festival.

Officer Reports:

Secretary:

April Kirchhoff read the minutes from the November GM meeting.
Brenda O. accepted the minutes as read and Brenda N. seconded.

Treasury:

Brenda N. read the Treasury report that Sandy had prepared.
Brenda N. had everyone initial the Treasury report. The final amount in the account was \$3282.76.

Internet Service Coordinator:

The Internet is up to date. Mari is still waiting on ideas on how to add more information on to our site and wants everyone's feedback. She will be mailing out forms to members who do not attend regularly. The forms are all so available on our website.

Record Coordinator:

Patty got a call from Deb from 4 C's regarding the forms for the speakers. Also Deb was going to check in to see about where we hold our training spots. Cedar County is ok further away is questionable.

Co-Chair 1:

Louise read us a letter from Susan Grey thanking us for the wreath and gift cards. Louise also thanked everyone again for all the hard work at the gift-wrapping and the Winter Gathering.

Co-Chair 2:

Brenda N. brought up that our fiscal year is from September 1st to August 31st for trainings.

Committee Wrap Ups:

Patty thanked everyone for coming to the Winter Gathering. Was wondering what to do with the left over gifts that were left.

Diana suggested making bows ahead of time next year for the gift-wrapping. Thanks for helping out.

Brenda O is going to write letters to the mall, Scheel's, and Dillard's for helping sending people are way for the gift wrapping.

Unfinished Business:

We had to ratify the conflict of interest for the 501 (c) 3. It was approved. Went over the checklist. Since our copyrights where written down in the 501 (c) 3 Sandy suggest that we include a copy of our Newsletter, our AD, bylaws, handbook. The website is also among the list on the copyrights. Check for the 501 (c) 3 will be for \$300.00.

New Business:

Brenda O. Made a motion to allocate \$200 for all officers to use for office supplies. Sandy can allocate more when we use the \$200. Mari 2nd the motion and the motion passed.

Brenda O. is going to do our 1st yearly Audit.

Feb. GM Meeting will be at the Coralville Library Room A

BOD Meeting Feb. 7th from 3:30pm-6:30pm at the Coralville Library

Brenda N. was wondering if we wanted to help out at the week of the young child as a group.

Discussion

Lions Club

Getting the props ready, proposal offering to help entertain the kids at the pancake breakfast and supper

Sandy is researching insurance

Sandy also suggested getting a safety deposit box. Large one is \$50? a year. Will be discussing and voting on it at the BOD meeting.

Diana Donated books to our research Library on the website.

Brenda O. motion to buy a tub for the books to be stored in and Diana 2nd the motion.

Meeting adjourned at 8:30pm

IAVQCC MINUTES - FEBRUARY 7, 2009

Minutes from the board meeting:
February 7th 2009

The Board of Directors meeting was called to order at 3:49:55pm at the Coralville Library with 4 people present. Mari Howell-Verry, Sandy Langenberg, Brenda Nelson, and Louise Rhode.

Brenda N. called the meeting to order.
Added a few things to the agenda and took out a few things.

Secretary:

Mari Howell-Verry read the minutes from the last BOD meeting on November 1st 2008. Brenda N. accepted minutes as read with the following corrections; 1 spelling correction and a comma and Sandy second the motion.

Treasurer:

At the beginning of Jan. we had \$3282.76. Since then we have wrote 2 checks for the 501 (c) 3 copies and a \$300 check for the IRS for the 501 (c) 3. As of Feb. 7th 2009 the balance was \$2969.50. The treasures report was passed around and initialed. Brenda N. accepted the treasures report as read and Louise second the motion.

Internet Coordinator:

The website is all up to date. Pam and Kathy would like to be taken off the website.

Co-Chair 1:

Louise had nothing

Co-Chair 2:

501 (c) 3 is DONE. Gave Sandy a copy to put in the Safety Deposit Box and the Secretary a copy. Passed out updated members list.

Unfinished Business:

Lions club - Going to check in to attending one of the May meetings. Decided not to do the March supper but the breakfast in June

Cedar County Empowerment - Expressed an interest in our group.

Insurance -

Sandy brought a quote from Shifflet Insurance. They were really impressed with our website. Brenda N. brought a quote that Kathy O'Neil had gotten for IFCCA, that was from AW-Welt Ambrisco

Insurance Inc. We chatted a bit about the insurances and decided to bring it up at our next GM meeting.

IFCCA -

March 27th 2009 is the Get Together 6:30pm? Potluck. Possibly need help setting up and cleaning up afterwards. (volunteers) March 28th 2009 Volunteers needed for the following:

- 1)Door Prizes
- 2)Stickers at the end of the workshops
- 3)Set up and clean up
- 4)Direction leaders

Decided to have a half a table at the IFCCA conference for information about our group. We were thinking about putting our brochures, candy, pencils, some business cards, and flowers on the table.

Made the check out for the AD for the IFCCA conference booklet.

New Business:

Bi Annual Report - Due to the way the paper work needs to be done, Co-Chair 1 and Co-Chair 2 will be listed both as Director and President in the paperwork that needs to be filed to Secretary of State. Both names will be listed under Director and President.

Safety Box - Sandy will be opening up one for the group.

Week Of The Young Child - Going to bring it up at the GM meeting.

Wanting to make up Membership Certificates and Cards for each member in IAVQCC. Will bring it up at the next GM meeting.

We talked about giving out 2 free memberships one at the IFCCA conference and one at the 4 C's conference with another door prize.

The meeting adjourned at 5:37:40 pm. Louise made the motion and Brenda N. second it.

IAVQCC MINUTES - FEBRUARY 17, 2009

Brenda N. called the meeting to order at 6:41pm on February 17th 2009 at the Coralville Library.

There were 8 people present:

Mari Howell-Verry	April Kirchhoff	Sandy Langenberg
Brenda Nelson	Louise Rhode	Diana Riahi
Mira Sahu	Patty Smith	

Officer Reports:

Secretary:

April read the minutes from Jan. GM meeting. Brenda N accepted minutes with a change to Add that Mari said she would be willing to hold on to the Resource Library. Diana 2nd the motion. April passed around the Feb. 7th BOD meeting minutes and had everyone initial them.

Treasury:

Sandy read the treasury report. There are 2 keys to the safety deposit box, Sandy has 1 and Brenda N. has the other. The extra \$100 from the Lions Club went to pay for the safety deposit box. Dues are due 1 year from the date you open up the safety deposit box. It will automatically be taken out of our account. Brenda N. accepted the minutes as read and Mari 2nd it. Sandy wrote out a check to Patty for the Winter Gathering.

Internet Service Coordinator:

Mari said the Internet looks good. Pam and Kathy want to be taken off the site and Amanda wants to stay on via the phone. Email or contact Mari with ideas for the upcoming newsletter. Brenda N. gave Mari a quote. Need the upcoming events so we can put the on the website, newsletter and are brochures.

Record Coordinator:

Patty needs CPR training. April is going to contact Don Strong to see if we can't get something lined up. Also was wondering about food training. Patty workshop update list needed.

Co-Chair 1:

Louise has nothing

Co-Chair 2:

Brenda N. has nothing

Unfinished Business:

BOD updates:

Safety Deposit Box: Sandy got it.

Bi Annual report: Done April got a copy. Thanks Brenda!

Lions Club: Not doing the March pancake supper.

501 (c) 3: Putting a copy in the Safety Deposit Box. Sent and mailed weeks ago.

990: Still working on it for taxes.

IFF

Door Prizes: We have a apron with 5 stories with a free membership and we had some prizes left over from the Winter Gathering. If you would like to donate anything please bring it to our next GM Meeting March 17th 2009.

Volunteers: Giving people directions, giving stickers out at he end of the sessions, and door prizes. Not sure if they need help with setting up or clean up.

Table: $\frac{1}{2}$ resource table is free of charge. Things we are going to put on it are Business Cards, brochures with calendar of events, flower, candy, pencils, and the IAVQCC plaque.

Polo Shirts: Wear both Friday and Saturday Night

Hospitality Night:

Potluck: Everyone is going to bring a dish that's going to attend this evening.

It's going to be held in a room at the Quality Inn on March 27th starting at 7pm. The room has a large TV, fireplace, and kitchenette.

The room will be poolside.

2010/2011: We decided that we are going to host the Hospitality night for IFCCA for the year 2010.

New Business:

WOYC: Brenda N. volunteered our group to make posters for the WOYC. Brenda N. brought in a sample one she did. We discussed it and thought it was a good one. She's going to present it to Susan.

Door Prizes:

Going to give away one of the aprons with the 5 stories along with a free membership to our group on April 17th.

Table: April 25th having a table at the Sycamore mall. We discussed having informational things on our table like our brochure and business cards. We all so discussed doing an activity with the kids.

Mari and Diana said they would design some color sheets.

4 C's Conference:

We decided not to get a table again. We are going to wear our polos.

Door Prize: We are going to use the last apron and stories with a free membership to give out for a door prize.

Discussion:

Cedar County Empowerment: Sandy is going to get information regards to doing trainings in Cedar County for anyone that is interested.

Talked about some training and special events the group is interested in. We need help with this training idea: Family and Community. The group was going to talk to Charlie Buresh (he's from Grantwood AEA), and maybe someone from the Coralville Library. Any help would be appreciated. Diana expressed an interest in doing a special event for file folders and laminating. Talk about making up the December meeting. Diana asked about a ladies name that was at a conference. Brenda N. is going to check in to it. Brenda N. would like for anyone who had pictures of the group to please email them or give them to her. Next BOD meeting is May 16th 2009 at Pizza Ranch 1-4pm. It will be about Membership focus. Then Aug. 1st 2009 and then November 7th 2009 Fiscal Budget.

Brenda N. motion to adjourn at 8:42 pm. Louise 2nd the motion.

IAVQCC MINUTES - MARCH 17, 2009

Brenda N. called the meeting to order at 6:36pm on March 17th 2009 at the Coralville Library.

There were 11 members present:

Allison Crawford	Mari Howell-Verry	April Kirchhoff
Sandy Langenberg	Brenda Nelson	Brenda O'Halloran
Lyn Petersen	Louise Rhode	Mira Sahu
Patty Smith	Alicia Weithers	

Brenda N. had the group stand and stretch and do the Hokey Pokey wild style.

Officer Report:

Secretary:

April read the minutes from the Feb. 17th 2009 GM meeting. Brenda O. made a motion to accept minutes as read and Mari second them. Allison asked why the deposit box had been gotten. Discussion. Brenda N. followed the discussion with a list of things that are in the safety deposit box.

Treasury:

Sandy read the treasury report. As of Mar. 17th, 2009 there was \$2,847.96 in our bank account. The report was passed around for all members to initial. Sandy and April both received a copy of the report. Brenda O. said that Sandy was doing a great job with the audit. Brenda O. motions to accept the Treasury Report as read and Patty second it.

Internet Service Coordinator:

Newsletter is done, just need to get it mailed out.

Brenda N. add more conferences to the website, also next time brochures are done leave out the Co-Chairs date. Brochures are ready for the conference.

Record Coordinator:

Patty reports nothing new. Patty and Brenda O. designed membership certificates and they also got us some new business cards. Thank You Girls.

Co-Chair 1:

Louise went over the calendar of events from March to July. Deb from 4C's let her know that due to the DHS new guidelines they may or may not be able to under write out trainings. We are approved threw July. NAPCC: More discussion about it at our May BOD meeting.

Co-Chair 2:

Brenda N. had the list of the inventory that's in the safety deposit box so far.

Correspondence:

TV 9:

TV 9 sent a letter with a new ID and Password for the cancellation information that's on there website and on TV.

IRS:

IRS received our Application for the 501 (c) 3.

Friday the 13th day of February the IRS approved tax-exempt status for IAVQCC. THANK YOU BRENDA N. FOR ALL THE HARDWORK.

THANK YOU EVERYONE WHO HELPED WORK ON IT.

Unfinished Business:

IFCCA:

Brenda N. passed around a copy of the IFCCA minutes.

1)Collection of Door Prizes

Meeting at Pizza Ranch on March 22nd to put together all the door prizes.

2)Updates from Feb. Meeting

Wear our purple polo shirts Friday night and Saturday. Bring a dish for the Friday night gathering.

4 C's Conference:

Brenda O. is presenting. Then we are donating a door prize.

WOYC:

Louise got updates. Poster accepted that Brenda N. made. Good Job Brenda.

1)Kick Off

April 17th 2009 from 530-8pm at the Children's Museum at the Coralville Mall they are going to have it where all educators of young children get together. Networking, food and prizes.

2)Super Event Saturday

April 25th 2009 at the Sycamore Mall from 10am-12pm. Mari made some color sheets. Look for more information in the 4C's newsletter.

Tabled at 7:28pm

7:40 pm presenter Kristi Cooper started with Stress Solutions.

8:40 re-adjourned

New Business:

Polo Shirts:

Brenda N. was wondering what we thought about ordering 6 polo shirts to have on hand for new members.

Cedar County Empowerment:

Sandy talked about any of our members doing trainings in Cedar County. Send proposals to see if we can present in Cedar County. Sandy will email the Cedar County lady to let her know that Brenda N., Brenda O, and Louise will send them proposals.

Business cards got passed out.

Thanks Patty and Brenda O. for getting us new card and our membership cards.

May's BOD meeting we will have a discussion on Insurance and come to a decision and vote on it.

9:40pm meeting ended

IAVQCC MINUTES - APRIL 4, 2009

Special Board of Directors Meeting

Held at Bob's Your Uncle on April 4th 2009. Meeting started at 1:40pm.

There were 9 people present:

Mari Howell-Verry	April Kirchhoff	Sandy Langenberg
Brenda Nelson	Brenda O'Halloran	Louise Rhode
Mira Sahu	Patty Smith	Amanda Swenka

WOYC- Kick off on April 17th 2009, we decided to do a door prize of a IAVQCC Membership along with a felt apron bag. April 25th 2009, we decided not to have a table for the event at the Sycamore Mall.

IFFCA- Next meeting is April 25th 2009 at the Quality Inn & Suites at 9am. Talked about getting a new alternate. Brenda N. nominated Brenda O. and Louise nominated April. Vote taken 8 votes for Brenda O. and 1 vote for April. Brenda O. is our new alternate for IFFCA.

May 8th 2009 is PROVIDER APPRECIATION DAY.

Tabled at 1:57pm.
Re adjourned 2:30pm

"Looking at Child Care the next 5 Years" Your Ladder to Success
June 20th 2009

Brenda N entertained the open floor motion to have IAVQCC put on a conference forum. Amanda made the motion Sandy second the motion.

Task -----

Locations- Brenda N. and Sandy

Keynote- Louise

Underwriter- Brenda O.

Advertisement-Mari

Conference Committee:

Brenda N., Louise, Brenda O., Amanda, Sandy, Mari, Patty, Mira, April

Proposal to the Lions Club about Insurance and future ideas (example: conference)

IAVQCC MINUTES - APRIL 19, 2009

Special Board of Directors Meeting

4/19/09

1:00 p.m.

Panera ,Sycamore, Iowa City

Meeting called by:

Co-Chair-, 1 Louise Rhode

Type of meeting:

Special Board Meeting

Facilitator:

Co-Chair-2, Brenda Nelson

Note taker:

Brenda OHalloran

Timekeeper:

Brenda Nelson

1:30 p.m.

Attendees:

Louise Rhode, Brenda Nelson, Diana Riahi, Sandy Langenberg,

Mari Howell-Verry, Brenda O'Halloran, Allison Crawford (left at 1:25 p.m.)

Minutes:

Agenda item:

Officer Reports

Discussion:

Reports were deferred until next G.M. meeting.

Agenda item:

Grievance

Presenter:

Co-Chair-1, Louise Rhode

Description:

Closed Session of Grievance Team - grievance was mediated satisfactorily-no further action needed.

Agenda item:

Conference Committee-Locations

Presenter:

All present

Motion:

Brenda O. /Louise R. seconded motion to discuss the organization and details for the conference.

Motion passed.

Discussion:

Possible locations were presented: Fox Run (Cedar County) had 1big room, IMU-nice space but expensive. Group discussed Johnson County Fairgrounds, \$400.00, looked at descriptions. Diana called N.L. Recreation-they did not have 6/20/09 available. The Coralville Library was suggested and will be checked into by Brenda N. if other facilities aren't available.

Motion:

Brenda O./Brenda N. seconded motion to reserve Johnson County Fairgrounds and allocate \$400.00 if available.

Motion passed unanimously.

Action items

Person responsible

Deadline

Call and check to see if available for 6/20/09

Brenda N.

ASAP

Agenda item:

Keynote Speaker

Presenter:

All present

Discussion:

Possible speakers and costs

Pat McGill: \$2300.00 and Jeff Johnson at a cost of \$2100 for presentation + mileage and hotel expenses. Louise R. reported that Jeff has 2 possible presentations, "Are You Ready?" and "Learning to Relax" that might suit our needs. She also reported the approximate mileage cost would be \$362.98 + the cost of hotel for Friday night.

Motion:

Louise R./Mari H. seconded motion to hire Jeff Johnson as our keynote speaker for the event. Motion passed with 5 yeas and 1 abstaining

Action items

Person responsible

Deadline

Call Jeff Johnson to firm up the date and sign the contract

Louise R., Co-Chair- 1

ASAP

Agenda item:

Other Speakers

Presenter:

Brenda O'Halloran

Discussion:

Sue Staley (Grant Writing) and Barb Merrill (PD Ladder) have both agreed to do 1 hr and 30 minute workshops Brenda O. will check with them to get a description and title for brochure.

Agenda Item:

Announcements and Next Meeting

Insurance for group was tabled pending Sandy L. and Brenda O. submitting letter with proposal for Cedar Co. Lions Club.

Next IFCCA meeting will be April 25, 2009. Topic will be Insurance and Conference Re-cap. Brenda N. and Brenda O. will attend as our representatives.

WOYC we will have informational table only ????

Internet:

Remove Mari's old phone # and replace with 936-6945; take Brenda N. off Bargain Bin Next Board of Director's meeting will be held from 1 - 4 on May 2, 2009.

Motion:

Brenda N./Mari H. seconded motion to adjourn at 3:20 p.m. Motion passed.

Any changes, additions or corrections should be addressed to Brenda O. for correction, or brought to May 19, 2009 G.M. meeting.

Respectfully submitted,

Brenda O'Halloran

IAVQCC MINUTES - APRIL 21, 2009

Brenda N. called the meeting to order at 6:48 pm on April 21st 2009 at the Coralville Public Library

There were 6 people present:

Mari Howell-Verry	April Kirchhoff	Brenda Nelson
Louise Rhode	Mira Sahu	Patty Smith

Officer Report:

Secretary:

April read the minutes from the March GM Meeting. Mari accepted minutes as read and Patty 2nd it.

Treasury:

Brenda N gave the Treasure Report. Sandy had the papers to pass around to the group to initial with the totals and deposits. Start balance was 2,847.96. Mari accepted the report and April 2nd it.

Internet Service Coordinator:

Mari everything looks good on the web. Just need ideas for the newsletter.

Record Coordinator:

Patty nothing new. Workshops are good threw Aug. 2009. Working on July (food)

Co-Chair:

Training requirement class for DHS is April 29th.

Co-Chair 2:

Brenda N. letter from Kathy O'Neil about the IFFCA conference. Thanking IAVQCC members for all the help. Brenda N. also Thanked all the members for helping out.

Talked about the updates on the ordinance that Kathy Swenka is trying to help change in Coralville and North Liberty.

Old Business:

WOYC- The Kick off was April 17th 2009. Linda won the IAVQCC door prize. They went on a tour of the Children's Museum and they got a sneak peek at the Aviation Room. There was food and wine. It was a good time. We had voted not to have a table. Louise mentioned how the Museum has a library of book and was thinking maybe we could have a book drive and donate books to them at a later date.

IFFCA- Next board meeting is April 25th 2009. Brenda N. and Brenda O. are both going to be there. The meeting is from 930am-noon.

Tabled at 7:17 pm
8:45 pm re-adjourned

Insurance- Louise checked in to a few questions that the group had. Vote on Insurance at the BOD meeting in May.

Talked about the Conference forum the IAVQCC is holding in June. Looking in to a few ideas where to hold it. Jeff Johnson was discussed to have as the keynote.

Brenda N. motion to adjourn the meeting at 9:10 pm and Patty 2nd the motion.

IAVQCC MINUTES - MAY 2, 2009

Board of Directors 2nd Quarter Meeting
May 2nd 2009 at 1pm at Pizza Ranch

There were 8 people present:

Mari Howell-Verry	April Kirchhoff	Sandy Langenberg
Brenda Nelson	Brenda O'Halloran	Louise Rhode
Patty Smith	Alicia Weithers	

Meeting called to order by Brenda N. at 1:32 pm.

Officer Report:

Secretary:

April read the minutes from the last BOD meeting. Mari accepted the minutes as read, Brenda O. 2nd it.

Treasury:

Sandy delayed till the next General Membership meeting. Sandy received a receipt from Louise (\$12.69) and Brenda N. (\$8.88) for envelopes for the June Conference Forum.

Internet Service Coordinator:

Mari had no updates. Just needs ideas for the July, August, September newsletter

Record Coordinator:

Patty has nothing to report

Co-Chair 1:

Louise has nothing to report

Co-Chair 2:

Brenda N. gave an IFCCA update, Brenda O. is going to be their Workshop Coordinator.

Old Business:

Insurance- Tabled

Hy-vee coupon books- talk about at our next GM meeting.
Coralville Library- May 19th next GM meeting

Conference-

Money concerns

Keynote Speaker was booked,

Louise asked a lot of business for help.

Office Depot was willing to print the 500 brochures for free as long as they put their printing stamp on it. Brenda O. and Alicia went and got the brochures printing. Brenda O. paid for them to be on color paper. Thank you Brenda O.

Donations-

Hills Bank-waiting to hear back

Pleasant Valley Garden Center- NO

Iowa City Landscaping- some potting plants

Barnes and Noble- waiting to hear back.

Target- waiting to hear back, there donations are in the form of gift card to get some of the stuff you need.

Best Buy- got a form (screen, pa system, and money)

Big Ten Rentals-waiting to hear back, it was \$10 a day to rent a screen

Aero Rental- gonna check in to

Other possible place we are looking in to for donations are: Wal-Mart, Hy-Vee, Fareway, Carlos O' Kelly, Hawkeye Foods, Act, Piersons, General Mills, Village Inn, Perkins, Panera, Breugells, Jimmy Jacks Ribs, Heyns Ice Cream

2nd Annual Picnic - July 25th 2009

IAEYC-underwriting approved training for DHS Registration.

Folded all brochures and stuffed in envelopes.

Meeting called to an end at 4:40pm.

IAVQCC MINUTES - MAY 15, 2009

Louise called the meeting to order at 6:50 pm on May 15th 2009 at the Coralville Public Library.

There were 10 people present:

Mari Howell-Verry	April Kirchhoff	Sandy Langenberg
Brenda Nelson	Brenda O'Halloran	Pauline Plants
Louise Rhode	Diana Riahi	Mira Sahu
Patty Smith		

Officer Reports:

Secretary:

April read minutes from the April GM meeting. Sandy made a motion to accept the minutes and Mari second the motion. The motion passed.

Treasury:

Sandy read the treasure report. Brenda N. made a motion to accept the report and Mari second it. Motion passed.

\$400 was giving to IAVQCC from the Lions Club to use towards getting insurance. Hy-Vee books are gone

Internet Service Coordinator:

Internet looks good. Need ideas for July, August, September Newsletter.

Record Coordinator:

Patty had a question about adding the date on to the presenters form. Going to change the form.

Patty read a letter to the group dealing with the zoning problem Coralville and North Liberty is having. The letter was asking us and anyone we know to sign a petition to support our fellow daycare providers who are affected by this. There was a vote on linking the petition to the IAVQCC page. 7 voted yes and 2 abstained from voting. Diana made the motion and Mari second the motion. Motion passed.

Co-Chair 1:

Louise has nothing to report.

Co-Chair 2:

Brenda N. shared a slide show of our meeting April 21st GM meeting. She gave Sandy a receipt for pencils for our June 20th conference.

Unfinished Business:

The members at the meeting decided on food for the conference, to be held on June 20th 2009 There were 7 people signed up at the time of the meeting (4 outside and 3 members).

Brenda O. made a motion to get liability insurance throu State Farm Ins. for \$225.00 early with the annual premium of 3 million dollars. Diana seconds the motion.

New Business:

Louise made a motion to buy more Hy-Vee books. \$100.00 worth. Brenda N. seconds the motion. Motion passed. Sandy will get new ones first.

IFFCA- March 20th 2010 we are in charge of the hospitality night.

Discussion:

Lions club gave IAVQCC \$400 for insurance and incentives for Cedar County providers to come to the IAVQCC conference on June 20th 2009.

June Brenda O. is doing training on Kindergarten Readiness and July trying to get Jan Temple to do one on Food.

DHS training is May 30th

July 11th 2009 Applebaum training in Cedar Rapids at the Marriott from 8am-3pm. 6 hours of training/.6 ceus

Mari donated 3 packs of notebook paper to put in to the folders for the conference

Kathy donated a tri fold for the conference

Mari motioned to allocate funds for IAVQCC Business Card. Sandy seconds the motion. Motion passed.

Louise made a motion to adjourn the meeting at 9:22pm Brenda O. seconds the motion. Meeting adjourned at 9:22pm.

IAVQCC MINUTES - JUNE 16, 2009

June 16th GM meeting was held at the Coralville Library.

There was 10 people present:

Alicia Weithers	Brenda O'Halloran	Brenda Nelson
Patty Smith	Louise Rhode	Sandy Langenberg
Mari Howell-Verry	April Kirchhoff	Mira Sahu
Allison Crawford		

Brenda N. called the meeting to order at 6:45pm.

April read the minutes from the May GM meeting. Brenda O. motioned to accept and Louise 2nd

Treasurers Report:

Sandy- Checks written, went over the treasury report. Brenda N. entertained a motion Louise accepted and Mari 2nd

Internet:

Mari- Internet is good. Put in newsletter about up coming elections.

Record Coordinator:

Patty- No news. Asked a question about giving presenters certificates to show appreciation.

Co-Chair 1:

Louise- nothing Insurance nothing yet

Co-Chair 2:

Brenda N. - 990n (working on it)
Not running 4 co-chair when elections come up, maybe another position. Mari's is stepping down too.

Unfinished:

Insurance- Louise is still working on.

Louise needs help the folders need to be finished.

4C's donating a door prize and inviting Susan to the conference.

Sandy going to copy 2 extra sheets for folders

Evaluation sheets Brenda O.

Alicia is car-pooling with people from Grinnell

April List of food.

Brenda N. made a motion for April to spend the \$50 Wal-Mart Gift Card.
Brenda O. 2nd.

Brenda N. passed list around of who was coming to the conference.

Brenda O.- Equipment all ok.
Check Brenda N. petty cash for conference.

Brenda O. projectors setup.

Date for next conference talk about at our next meeting

Jan Temple is doing July meeting at the Coralville Library

Break 7:40pm

Barb Merrill award for our Choice Award. Brenda N. made the motion to allocate \$50 to go towards the Choice Award for Barb Merrill for our 1st Annual Conference. Mari 2nd

New Business:

Talk about the Creative Curriculum at our next BOD meeting July 25th.

Louise called the meeting to a end at 9:10pm and Sandy 2nd

IAVQCC MINUTES - JULY 21, 2009

July 21st 2009 IAVQCC GM meeting was held at the Coralville library.

There were 9 people present:

Mari Howell-Verry	April Kirchhoff	Sandy Langenberg
Mira Sahu	Patty Smith	Brenda Nelson
Brenda O'Halloran	Alicia Weithers	Louise Rhode

6:43 pm Brenda N. called the meeting to order.

Brenda N. thanked everyone who worked and helped at the Conference.

We had fun at the Appelbaum Conference those of us who went.

Mari read minutes. Brenda O. made the motion to accept the minutes with 1 correction added 2009 on to the minutes and Louise 2nd it

Sandy went over the treasury report. She passed around the current report and had everyone initial. Brenda N. made a motion to accept the report and Louise 2nd it.

Mari apologized for not getting everything done when it need to be and forgetting to send some emails out. Internet looks good.

Patty had nothing new. Something was brought up about getting our certificates threw 4 C's. Patty is going to bring the tally sheet to the next meeting on who is eligible for elections.

Louise read a Thank-You card that Barb Merrill sent to the group. Louise thanked everyone for all the work that everyone did at the conference.

Brenda N. had nothing to report

Brenda N. got a check for the CEU's

Brenda N. is stepping down as the Secretary for IFCCA.

Conference Wrap UpBrenda O. is going to write up a Thank-You letter for all the people who donated stuff for our conference. April and Louise is going to get the Thank-You letters and conference flyers mailed out. 45 people came to our 1st conference and a few

didn't show. After our picnic we are going to start working on next years conference...Going to start getting conference letters out to more people...Discuss more at the BOD meeting.

Insurance Louise paid it. We are waiting on getting a receipt to show we have coverage until our policy papers come in.

2nd Annual IAVQCC Picnic

Brenda O. reserved the shelter at the park for \$20 from noon-8pm...scrap booking/water balloons/ladder ball/dress up game/camp fire at Brenda's/egg relay/laminating/ electricity at the shelter/ POTLUCK

Coralville Library for our August meeting...

Diana Riahi came in at 7:15pm

IAEYC-Brenda O. and Louise talked about it. It's October 1,2,and 3rd. Louise made a motion for IAVQCC to donate \$100 to the IAEYC for the Friday Night Reception. Brenda O. 2nd the motion. It passed. Check was written out for \$100.

Brenda N. brought up that she was wondering if the group would be ok if she had put some pictures of the members on IAVQCC on a Facebook page for the group. April said she would rather not have pictures of herself up the computer. Further discussion????????

April Kirchoff left before Jan Temple's Presentation.

7:40pm all business was tabled. Brenda N. made the motion and Patty 2nd it.

Jan Temple Presentation.

IAVQCC MINUTES - JULY 25, 2009

JULY 25th 2009 IAVQCC 3RD QUARTER BOD MEETING. LOUISE CALLED THE MEETING TO ORDER AT 2:53PM.

LOUISE- RHONDA CORRECTED THE CERTIFICATES FROM THE CONFERENCE.

PATTY- TRACY 4C'S SIGN IN SHEETS
JANS MEETING AT THE GM

CONFERENCE WRAP UP- TABLED TO GM MEETING

WORKING ON GETTING THANK-YOVS OUT

MIGHT HAVE A POTENTIAL SPEAKER FOR NEXT YEAR
(KATE WERLING) BRENDA O. SAID SHE DOES STUFF WITH
CREATIVE CURRICULUM AND CULTURE

DAYCARE AT THE MOOSE DURING THE CONFERENCE?????
SOMETHING JUST TO CONSIDER

SHELTER COST FOR PICNIC \$20 WILL BE REIMBURSED TO BRENDA O.
FOR OUR 2ND ANNUAL PICNIC. LOUISE 1ST AND DIANA 2ND
BRENDA O. OBTAINED

PATTY'S GONNA GET INFORMATION FOR GENERAL MILLS FOR NEXT
YEARS CONFERENCE TO SEE ABOUT DONATIONS

ELECTIONS AND WHO'S AVAILABLE FOR ELECTIONS. WHO'S ABLE TO VOTE.

SANDY'S WILLING TO RUN FOR TREASURER AGAIN
INTERNET-ALICIA W AND BRENDA N.
GMR'S-ALICIA W. APRIL MIRA DIANA
CO-CHAIR 1-LOUISE
CO-CHAIR 2- BRENDA O
RECORDER- PATTY
SECRETARY- MARI

BYLAWS AND HANDBOOK - ELECTIONS MAYBE AMMEND

IFCCA REPRESENTATIVE- TABLED TILL AUG. GM MEETING

SAMPLE BALLOTS FOR AUG. GM MEETING

PATTY EMAIL WHO IS AVAILABLE TO VOTE (SANDY-MIRA-BRENDA N.)

FUNDRAISER IDEAS-----GARAGE SALE

AUG. GM MEETING MARY CROOKS NATURE WITH CHILDREN

SEPTEMBER GM MEETING-----MEMBERSHIP DUES ARE DUE AND FALL
THEME IDEAS

OCTOBER 24TH OR NOV. 7TH FOR BOD MEETING...TALK ABOUT AT
THE AUG. GM MEETING

DECEMBER RECIPE EXCHANGE AND POTLUCK

4:37PM MOTION TO END THE BOD MEETING MARI 1ST AND APRIL 2ND

IAVQCC MINUTES - AUGUST 18, 2009

August 18th 2009 Louise and Brenda N. called the GM Meeting to order at 8:20 pm.

There were 5 people present:

Mari Howell-Verry	Brenda Nelson	Brenda O'Halloran
Louise Rhode	Diana Riahi	

Treasurer report was sent around and initialed.

Brenda O. sung Meat Loaf

Minutes were not read from the July GM Meeting

Reimbursing Brenda O. for the shelter was tabled till next month

Talked about the 2nd Annual Picnic

CEU'S are coming

Thank-You's for the conference got out

Sean Weithers certificate got changed and the other one who need changed did get changed.

Talked about next years date for our next conference

Next BOD Meeting Nov. 7th 2009

September GM Meeting...Fall Theme and Creative Curriculum

FUN EVENT October 24th from 1-5 Scrap booking (Coralville Library?)

Talk about Oct. and Nov. schedule to decide what we are going to do for the training hour..., non-training certificate meeting...more discussion at the Sept. GM Meeting

Spring Training Possibilities

- 1) Poisoning Hazards (Sarah Colbooth)
- 2) Behavior in Children (Charlie Buresh)
- 3) Dietitian (Kim ?) Hy-Vee Waterfront

Fun Events Possibilities

- 1) Craft time things around the house...(Diana has info on the lady to talk to about it)
- 2) Fire Safety

IFCCA-----Co. Chair 2 is IAVQCC representative

Alternate (has up dated information, no voting rights unless the
Co.Chair 2 is not there. Tabled till after elections

Fundraising.....talked briefly about the garage sale, bakery sale, car wash,
gift-wrapping, selling cookie dough, pizza hut-pizza ranch bussing tables

Lion's Club?

Nov. BOD meeting

- 1) Talk about Toy Drive for the Moose Lodge and Books for the Children's
Museum.
- 2) Changing member ships due for 2010

ELECTIONS!!!!!!!!!!!!!!!!!!!!!!!!!!!!

Talked briefly about changing elections to September...tabled for now

Official Nominations are listed below

Secretary: Mari Howell-Verry Diana 1st and Brenda N. 2nd

Treasurer: Sandy Langenberg Mari 1st and Brenda O. 2nd

Internet: Brenda Nelson with Alicia Weithers as an assistant
Mari 1st and Diana 2nd

Records: Patty Smith Louise 1st and Diana 2nd

Co-Chair 1: Louise Rhode Brenda N. 1st and Mari 2nd

Co-Chair 2: Brenda O'Halloran Diana 1st and Brenda N. 2nd

GMR: April Kirchhoff Diana 1st and Brenda N. 2nd

GMR: Diana Riahi Louise 1st and Mari 2nd

Brenda N. made a motion to accept the official nominations.

Brenda O. 2nd the motion. Motion passed.

Recruiting new members: Talked briefly about maybe sending out a few
newsletters each quarter to people who attended our conference.

(email or mail) Tabled

Brenda N. made a motion to adjourn the meeting at 9:45pm Diana 2nd

IAVQCC MINUTES - SEPTEMBER 15, 2009

SEPTEMBER 15th 2009 GM MEETING WAS CALLED TO ORDER
AT 6:50PM BY BRENDA N.

9 PEOPLE WERE PRESENT AT THE MEETING
MIRA PATTY DIANA BRENDA O. LOUISE BRENDA N. SANDY
APRIL MARI

MINUTES WAS READ AHEAD OF TIME AND THEY PASSED WITH
2 CORRECTIONS MIRA NEEDS TO BE ADDED TO THE LIST OF
PEOPLE WHO ATTENDED THE MEETING AND SHAWNS WEITHER'S
NAME WAS SPELLED WRONG. BRENDA N. 1ST AND BRENDA O. 2ND.

TRESURER- \$1554.65 SANDY HASN'T GOTTEN HY-VEE BOOKS
SHE WILL GET THEM...MARI 1ST APRIL 2ND TRESURER REPOST
ACCEPTED

INTERNET- WORKING ON THE NEWS LETTER
FRONT PAGE IDEAS FOR THE WEBSITE

RECORDER- CLASSES FOR NEXT YR. LIST OF PEOPLE TO CONTACT

CHAIR 1- PASSED CERTIFICATES AROUND FROM THE LAST MONTHS
GM MEETING.... INSURANCE INFORMATION TO PUT IN THE SAFETY
DEPOSITE BOX JULY 21ST2010 INSURANCE DUE AGAIN.

CHAIR 2- 990N STILL IN PROCESS

DUES ARE DUE

BRENDA O. HAD A PACKET OF THE NEW DHS PAPER WORK THAT WILL
BE ONLINE

JUNE 19TH 2010 MAYBE THE DATE FOR 2ND ANNUAL CONFERENCE

MARCH 20TH 2010 IFCCA CONFERENCE QUALITY INN AND SUITES

ELECTIONS (SAMPLE BALLOTS MARI)

BRENDA O. SHELTER FOR PICNIC PAYMENT

RESOURCES----RR DONNELLY / ROCKWELL COLLINS /MIDAMERICAN?

720PM BREAK..

755PM READJOURN

TALKED ABOUT IFCCA (MARCH 20TH 2010)
CLASSES ARE GOING TO 1.5 HOURS 4 SESSIONS INSTEAD OF 5

OCT. 20TH 2009 TALK ABOUT WHERE NOV. 7TH MEETING GOING TO BE

4 C'S CONFERENCE NOVEMBER 14TH 2009

IAAEYC OCT 1-3 2009

GIFT WRAPPING. SEE WHEN IT STARTS. BRENDA O AND N ARE OFF
THE 23RD AND 24TH
APRIL IS THE CHAIR MARI GONNA HELP OUT

WINTER GATHERING
SANDY IS THE CHAIR AND PATTY AND DIANA IS GONNA HELP OUT

HOSPITALITY (MARCH 20 2010)
BRENDA O IS THE CHAIR AND MARI AND SANDY ARE GONNA HELP OUT

JAN GM MEETING FUNDRAISING IDEAS?????????

NOVEMBER GM MEETING LOUISE AND BRENDA O.
ARE PRESENTING CROSS CURRICULUM APPLICATIONS OF BLOCK PLAY

1ST AND 3RD WED. 6:15PM-8PM LIONS CLUB DISCUSSED DATE AND
TIMES. SANDY WILL HAVE INFO AT THE OCTOBER MEETING.

DECEMBER POTLUCK

\$200 BUDGET FOR THE WINTER GATHERING BRENDA O. 1ST AND
BRENDA N. 2ND

BRENDA N. MOTION TO END AT 9:02:10PM MARI 2ND THE MOTION

IAVQCC MINUTES - NOVEMBER 7, 2009

November 7, 2009

Board of Directors Meeting

Location: Sandy Langenberg

1752 Baker Ave, West Branch

Time: 1:00pm - 5:00pm (After Special Fun Event)

I. Welcome

II. Officer Reports

a. Treasurer b. Secretary c. Internet d. Resource/Records e. Co-Chair 1 f. Co-Chair 2

III. Introduction of 2009-2010 Officers

a. Transfer of duties to new Officers

IV. Correspondence/Announcements

V. Unfinished Business

a. 2009 Final Totals b. IFCCA Director and Alternate

VI. Committee Updates

a. IFCCA Hospitality Night b. Winter Gathering c. Coral Ridge Mall Gift Wrapping

VII. New Business

a. Recruiting b. Bylaws/Handbook c. 2010 IaVQCC June Conference

i. Committees

1. Site 2. Food 3. Speaker 4. Registration 5. Surveys 6. Resources 7. Vendors?

d. Fundraising Ideas e. BOD - Community Resources

VIII. First 2010 BOD

IX. Adjournment

IAVQCC MINUTES - NOVEMBER 17, 2009

Louise called IAVQCC General Membership meeting to order at 7:05 pm on November 17th 2009.

There were 5 people present at the meeting:

Brenda O'Halloran Louise Rhode Patty Smith Sandy Langenberg
Mari Howell-Verry

Sandy had no new news from the BOD Meeting.

Mari sent in her registrations for IFCCA

9:15pm Mari made a motion to adjourn the meeting and Louise 2nd the motion

IAVQCC MINUTES - NOVEMBER 21, 2009

Special Membership Meeting
November 21, 2009
Coralville Public Library
9:30AM - 2:30PM

AGENDA

Gathering from 9:30am-9:45am

I. Officer Reports

- a. Secretary (minutes from October 20th 2009 GM meeting need to be accepted)
- b. Other Officer Reports

II. Taxes

III. 2009 Final Total for the Conference

IV. June 2010 Conference

- a. Speaker
- b. Site
- c. Food
- d. Donations
- e. Resources
- f. Registration
- g. Surveys
- h. Vendors?

V. Bylaws and Handbook

Reminder for December 15th 2009 GM Meeting it's a potluck, bring recipes to swap and IFCCA Hospitality Night Ideas (activities, games, regrouping into groups, door prizes felt boards and stories. Our Theme idea is Creativity " The Lost Art")

IAVQCC MINUTES - DECEMBER 15, 2009

December 15th 2009 General Membership Meeting was held at the Coralville Library from 6:30pm-9:00pm

There was 9 people in attendance:

Diana Riahi Patty Smith Louise Rhode Brenda Nelson
Brenda O'Halloran April Kirchhoff Sandy Langenberg
Mari Howell-Verry Margarite

7:05 pm meeting called to order by Mari
Introduced ourselves to new member Margarite

7:25pm food break

Louise made a motion to change date at the Moose to June 12th 2010 for IAVQCC 2nd Annual Conference.
Brenda N was going to see if they had reserved the room for IFCCA Friday Night get together.

At the next BOD Meeting need to set up expenses for: trainer funds, office, postage, etc...

Brenda N. made a motion to pay Mari for the IFFCA Fee Brenda O. 2nd

Brenda O. made a motion to pay Louise the Presenter Fee for the November meeting Mari 2nd

IAVQCC MINUTES - JANUARY 19, 2010

General Membership Meeting was held on Jan. 19th 2010 at the Coralville Public Library from 6:30pm-9pm.

There was 6 people present..

Patty Smith Sandy Langenberg Mira Sahu Louise Rhode
April Kirchoff Mari Howell-Verry

Mari called the meeting to order at 7pm.

There was discussion on having a binder for people to look at when they first come in for the minutes and treasurer report...Also having the sign in sheet by it...It takes up alot of the time reading and going threw it during the meeting... Nothing was decided...

Sandy- Got 2 Thank-You's from the Iowa AEYC for the \$100 donation that IAVQCC made to them. Read the tresurer's report...Talked a little bit about our budget and what money we need to keep back for the things that are coming up this year to pay..

April is going to check on when we need to get the deposite to the Moose Lodge.

Louise is going to be making up some SAVE THE DATE CARDS for our upcoming conference...

Idea's about recruiting new members in to the group and idea's for the conference bring them to the BOD Jan. 20th 2010 at Pizza Ranch (IOWA CITY) 1-5pm

Find out when the training deadlines are for the CC&R's

Tabled at 7:58pm

8:25pm Mari called the meeting back to order

Spent time talking about the Caring For Children in Family Child Care

Mari adjourned the meeting at 9:10pm

IAVQCC MINUTES - MARCH 16, 2010

The General Membership was held at the Coralville Public Library on March 16th 2010 at 6:30pm-9pm

There were 7 people present:

Mari Howell-Verry Louise Rhode Patty Smith
Brenda O'Halloran Mira Sahu

Brenda Nelson April Cardenas

The meeting was called to order at 7pm

We put the final touches on the IFCCA Hospitality Night Plans

Mari is going to get the felt boards from Sandy

IAVQCC is going to pay (\$42.80) to have the Gold Room to host the games in at the IFCCA Hospitality Night

The IFCCA meeting is going to be held in the Gold Room after the Hospitality Night

Louise paid for the table for the 4C's Conference

Louise got the letter done for donations for the June Forum

Meeting was adjourned at 9:15pm